MELVILLE WOODTURNERS GROUP

MINUTES OF QUARTERLY MEETING KARDINYA LESSER HALL Meeting Room

1St July 2026

Meeting commenced at 9:01 AM

Chairperson David Finch:

ATTENDANCE: Members

APOLOGIES John Meldrum, George Keiliger, Geoff Saw, John Foote, Lex McLachlan, Carolyn Dowley

Visitors: Nil

SAFETY MATTERS, Safety moment. Members reminded about dust control measures implemented as from today, particularly restrictions on use of organic solvent based products, super glue or similar in workshops. Sanding should have secondary dust capture in use ie local vacuum. Use of PPE is recommended when sanding.

MINUTES OF PREVIOUS MEETING: 1st April 2026

Previous minutes were provided as an email to members.
Motion "That the minutes be accepted" Moved: Brian Fowlie Seconded, Chris Ellis
Passed by show of hands.

MATTERS ARISING:

1. All matters raised in April meeting general business were completed except item relating to professional cleaning of workshop floors.

CORRESPONDENCE:

- **Inward**
  - Emailed resignation by Syd Harvey from committee, effective immediately.
  - Email request from Gail Szabo Ex Parkerville contact now with Diabetes2 organization re carving of a "wombat" sculpture. Provided contact to do this.
  - Webmail from member of public re making custom door handles. Provided contact for this work. (not woodturning)
  - Email from Frank Dymond re omission of business from minutes which was consideration of fees reduction. Emailed proposal (see Business arising from minutes) to reduce fees to all committee. Approval given by return emails.
  - Canning Show requesting assistance for fin=ding a woodworking/turning judge for the show due to current judge retirement. Continuing
  - Webmail request for repair to chair. Responded but no following response.

- Webmail about magnolia tree timber available. Has been harvested by two members.
- Various emails re open studio events publicity and information
- Ordered 3 CCTV cameras (total $179) from Jaycar. Received
- Email from Melville council advising work on carpet bowls carpet storage area on veranda to commence on 25th May and take 2 weeks and affirming it will not interfere with our WeWs.
- Email from Melville council advising that the use of our facility by SRSSCis put back to January 2027 and requesting freeing up bookings held from September
- Ordered one AKG HT45 microphone and receiver from Entertainment Warehouse ($323)
- Note from WAWA Secretary "*I wish to remind you that you or a member with appropriate knowledge of the situation must report any accident where a member is injured as soon as a practical to WAWA secretary, preferably on the report form, but an early email or phone call will suffice. It is expected that this should be done with a few hours if not immediately after the accident occurs but not before the injured person attended to and if needed emergency contacts informed. This is to ensure we notify our insurance broker and if needed, commence any administrative or procedural process immediately. The making a more detailed and formal report can follow. It is recommended that photographs should supplement the report*."
- Councilors for our ward have asked for feedback on the Morris Buzacott Site Development Plan (ver 4)
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- **Outward**
  - 8/4 ordered the Vicmarc grinder and CBN wheels from Vicmarc.
  - Provided feed back on Open Studio event numbers and approx. sales to Melville Council organisers
  - Emailed Melville council officer about possible electrical power points new locations
  - Various correspondences with hirer of facility on 8th May parent concerning extent of damage and losses incurred by seeking compensation.
  - Note to Lions Group re use of 70 chairs as per last year.
  - Requested quote on Donors board population from All Sports Trophies, Myaree.
  - Follow up email to council on electrical work and 8th May incident
  - Requested update from council on permission to install 4 power points. Advised that we need to deal direct with the Councils preferred contactor for feasibility and costs.
  - Contacted North Lake electrical with scope of works requesting feasibility and a quote on installing power points
  - Ordered one (second) AKG HT45 microphone and receiver from Entertainment Warehouse ($323?) awaiting confirmation

Motion "That the correspondence be accepted" Moved: Chris Ellis Seconded: Janice Meakin Passed by show of hands.

FINANCIAL REPORT:

Financial report (appended) presented by the Treasurer for the period to 25th of June 2026; Cash balance is $31,885 which includes monies held on behalf of SSIG and an interest bearing deposit of $20,000 held by P&N bank..

"**Motion" That the Financial Report be accepted**" Moved Mark Landwehr, Seconded Rob Snowden Accepted on show of hands.

Some discussions were held on WAWA consolidation of major and minor capital items and the capacity of the group to look at using our strong positive cash flow the ensure group properly equipped. A concern was standardisation of the lathe accoutrements eg live centres, Steb centres etc. Committee to consider.

GENERAL BUSINESS:

1. Concern about electrical cords from lathes being left on floor. Request to look at unifying extension cords layout and positions on lathes. It was noted that the workshop electrical power circuits are protected by RCD's (tested regularly by council contractor) and we tag all equipment (including electrical extension annually)
2. The defibrillator is only a private one ie MWT not registered with St Johns. There is no separate defibrillator in meeting room
3. Vacuum noise to be considered in the equipment selection for dust collection
4. Peter Mittler book was promoted
5. Bulk purchase of full face respirator/dust filters to be looked out by committee for members to purchase.

There being no further business the meeting closed at 9:55 am.

Following the meeting a talk was given by Rob Ferguson.

Monthly I&E - WAWA Melville1 - Year To Date

1/07/2025 through 28/03/2026 (in Australian Dollars)

FY25	FY26 Budget		Category	1/07/2025-31/07/2025	1/08/2025-31/08/2025	1/09/2025-30/09/2025	1/10/2025-31/10/2025	1/11/2025-30/11/2025	1/12/2025-31/12/2025	1/01/2026-31/01/2026	1/02/2026-28/02/2026	1/03/2026-28/03/2026	OVERALL TOTAL
			INCOME										
10,046	7,230		All Functions -	-	-	-	3,150	180	-	-	-	-	3,330
50	100		Donations Received -	-	-	-	-	11	-	131	-	-	142
11,094	12,000		Hall Rent Received (net)	1,333	858	1,288	1,625	1,707	1,053	654	1,095	1,373	10,984
13,789	12,300		Members Subs	1,061	898	1,153	1,487	1,113	626	1,046	959	1,409	9,752
2,059	360		Sundry Income -	15	5	7	19	1	2	1	1	1	53
2,100	5,250		Training Course Income	800	-	2,000	50	-	-	-	500	-	3,350
3,353	2,800		WAWA - Comp, Capex, L West	-	-	-	-	2,800	-	727	-	1,788	5,314
			WAWA Annual Subs	-	-	-	1,460	240	-	-	-	-	1,700
44,491	40,040		TOTAL INCOME	3,209	1,761	4,448	7,790	6,052	1,681	2,559	2,556	4,570	34,626
			EXPENSES										
17,834	20,000		Capex - Major equipment	-	-	1,292	379	-	-	-	8,009	-	9,679
983	1,000		Capex - Minor Items	290	-	728	1,573	-	296	468	388	-	3,743
773	800		Consumables - Admin & AV	57	358	437	619	188	-	505	219	163	2,547
1,486	1,500		Consumables - Kitchen & Catering	149	83	349	88	272	68	106	38	284	1,436
792	600		Consumables - Shed	-	40	93	145	65	64	43	-	-	449
1,060	1,200		Consumables - Turning Workshop	265	-	93	-	50	-	-	264	-	672
1,311	2,700		Costs Training Course	-	-	-	884	-	-	-	417	250	1,551
	-		Credit Card Fees	-	-	-	22	3	-	1	-	-	26
8,143	9,150		Function Costs -	-	-	-	180	127	4,877	-	-	-	5,184
8,141	8,700		Hall - Cleaning & Security	914	660	617	-	1,312	1,878	-	1,390	617	7,386
1,318	1,400		Hall - Rent, Elec & Water, Rates	1,256	-	-	-	-	-	-	-	-	1,256
1,130	1,000		Sundry Expenses -	100	-	-	304	-	-	-	-	-	404
			WAWA Subs	-	-	-	1,460	240	-	-	-	-	1,700
42,971	48,050		TOTAL EXPENSES	3,030	1,141	3,608	5,654	2,257	7,183	1,123	10,724	1,313	36,033
1,520	(8,010)		OVERALL TOTAL	179	620	840	2,136	3,795	- 5,502	1,436	- 8,168	3,257	- 1,407
	-												
31,378	32,015		Cash Book Balance (at start of year)	32,194	32,814	33,652	35,790	39,585	34,083	35,519	27,350	30,607	Cash Book Balance (at
40			Stock										
77	-		Sundry Debtors										
150	-		Store vouchers										
	-		Due to Creditors										
31,645	32,015		Net Assets	32,194	32,814	33,652	35,790	39,585	34,083	35,519	27,350	30,607	
				-									

1. Income this month reflects higher subs due to extra weeks subs from last month, higher hall rent income and WEWscompition bonus from WAWA
2. The expenses reflects - normal operating costs

C:\Users\pwlee\Documents\Wood Turning\Melville Wood Turners\Reports 25-26\WAWA Melville Finance Workbook 2026&6 28/03/2026

MELVILLE WOODTURNERS GROUP

Description		*Sub-totals*	*Totals*
Cash from WAWA			
Capitation Distribution	$ 1,787.59		
Competition Bonus	$ 726.50		
Equipment Grant (incl LotteryWest)	$ -		
Refund of WeWs expenses (hire, catering)	$ -		
Other	$ 2,800.00	$ 5,314.09	
Cash Received On Behalf of WAWA			
New and renewal WAWA memberships	$ 1,700.00		
Badge sales	$ -		
Donations	$ -	$ 1,700.00	
Cash Received for Sale of Retired Fixed Assets			
Sale to members	$ -		
General sale	$ -	$ -	$ 7,014.09
Operating Income			
Group Members contributions			
WEWS Member contribution (eg door fee)	$ 12,213.85		
Member purchase of consumables	$ -		
Member purchase Equipment (not fixed asset)	$ 131.40		
Other income from members.	$ 3,240.00	$ 15,585.25	
Other sources of revenue			
Donations - sponsorship.	$ 170.10		
Raffles	$ -		
Sale of branded personal items (clothing, mugs etc)	$ -		
Catering	$ 891.60		
Training Programmes	$ 4,100.00		
Bank interest	$ 27.86		
Commission on sale of members' goods	$ 153.00		
All other income	$ 15,112.74	$ 20,455.30	$ 36,040.55

TOTAL CASHFLOW IN	$ 43,054.64

Cash Out

Description		*Sub-totals*	*Totals*
Payments to WAWA			
New and renewal WAWA memberships, badge sales	$ 1,700.00		
WeWs Net Income after expenses	$ -		
Trailer license	$ -		
Other	$ -	$ 1,700.00	$ 1,700.00
OPERATING EXPENDITURE			
Core operating expenses			
General venue expense (hire, cleaning, energy, etc.)	$ 11,513.04		
WeWs expenses	$ -		
Purchase of consumables for sale	$ 857.01		
Repairs & Maintenance	$ 1,070.69		
Minor capital purchases <$200	$ 4,268.88		
Kitchen and catering	$ 2,094.22	$ 19,803.84	
Support and administrative expenses			
Bank fees	$ -		
EFTPoS service fees	$ 37.48		
Member services (library, security, tool loan)	$ -		
Printing & Stationery	$ 225.00		
Postage	$ 9.00		
Other office & admin expenses	$ 1,011.06	$ 1,282.54	
All other expense			
Social, Special Catering	$ 5,805.92		
External events	$ -		
Training	$ 1,551.01		
Raffel and fund raising	$ -		
Purchase of badged items for sale (clothing etc)	$ -		

MELVILLE WOODTURNERS GROUP

Donations	$ 100.00		
Gifts	$ 1,093.68	$ 8,550.61	
Capital Expenditure			
Fixed Asset Purchases >$200	$ 11,847.16	$ 11,847.16	$ 41,484.15
TOTAL CASHFLOW OUT			$ 43,184.15
NET CASH FLOW			- $ 129.51

Statement of change in cash available

Opening Cash Balance (1 July 2025)			
As per 2024/25 financial return -			
Bank acct 1 *	$ 32,014.61		
Bank acct 2 *	$ -		
Bank acct 3 *	$ -		
Cash on hand	$ -	$ 32,014.61	
Closing Balance as at 30 June 2026			
Bank acct 1 *	$ 11,885.10		
Bank acct 2 *	$ 20,000.00		
Bank acct 3 *	$ -		
Cash on hand	$ -	$ 31,885.10	
CASH GAIN OR (LOSS) FOR THE year 2025-26			- $ 129.51