MINUTES OF COMMITTEE OF MANAGEMENT MEETING
Date: 11th February 2026

Location Woodturners rooms, Wandi Progress Association Complex De Haer Road. Zoom Facility operating

Meeting commenced at 12 noon.

Call Roll, George Murphy (President), Robin Campbell Ian Ludford, David Finch, Mary Byers, David Milton, Jim Parker, by ZOOM Barbara Jennings, Brian McLoughlin, Ross Crawford, David Doye

Apologies Gary Taylor.

Observers: Nil

- **Safety matters**
  - .
- **Previous Meeting Minutes**
  - **Motion** "*That Meeting Minutes for 14h January is a true and correct record of the meeting*".
- **Moved** Barbara Jennings**, Seconded** Ian Ludford .**Approved**

- **Business Arising from previous Minutes**.
  - .Charlie Broadbent received letter from Chris Ring thanking him for platter effort.
- **Correspondence**
  - As appended
  - **Motion** "*That the correspondence be accepted*" **Moved** Jim Parker**, Seconded** Mary Byers **Accepted**
- **Financial Report:**
  - **Accounts (**See Appendix for report)
    - **Motion** "*That January 2026 Treasurer's Report be accepted" (Appended)* **Moved** Brian McLoughlin, **Seconded Robin** Campbell. **Accepted**
  - **Expenditure for approval**
    - **Motion "***Items for expenditure as per following list payments be authorised as payments*" **Moved** Brian McLoughlin**, Seconded** Mary Byers

Payments for approved:-

$7,000 capitation be distributed as per methodology pending confirmation of final numbers by Registrar.

- **Other Finance**
  - **Motion"** *That the Term deposit of $54,149.85, that matures on 28th February, principal is reinvested for 6 or 9 months to put income into the first half on next financial year*." **Moved** Brian McLoughlin**, Seconded** Robin Campbell It noted that interest rates should be between 3 and 3.5%. **Approved**
  - **Waable Payments**. Some problems have occurred with overpayments and need for refund. IBC are changing receipt to be from WAWA removing reference to IBC.
    - About 20 members paid $100 renewal (not$80) and $20 refunds have been made.
    - The matter of platform and credit provider costs not being refundable (transaction provider sunk cost) need to be absorbed by WAWA. **Motion** :" *When a payment is made through Waable and a refund is required then WAWA accepts the platform and credit provider costs and agrees to repayment* '**Moved** Brian McLoughlin **Seconded** Jim Parker **Passed by Majority**.

- **Procedural Matters for noting.**

- Group Public Displays for noting.
    - Swan with public event on 29th Jan at Youth Hub, Beechboro

- **Registrar**
    - Final numbers for capitation payment for 2025-26 to be checked against group records by Groups and MMS records aligned. Note to be sent to Groups to finalize this matter so payments can be made and membership records be brought up to date.
    - As requested by Mary Byers the list of new members (past year) to be published in newsletter with welcome note.
- **Subcommittee reports**
    - **Governance**.
        - Nil**.**
    - **Training**
        - STEP program to focus on Competition items. Note to be sent out to conveners re asking for suitable demonstrators to do this. Jim needs a hand in organising and advertising.

    - **Competition**
        - Judging panel setup for next three competitions. Some more judges needed for latter this year, including Open competition. Ian to write to judges to see who can fill vacancies.

    - **Publicity and Communications**
        - **Webmaster**.
          Template for new webpage template progressing with theme being setup which will parallel current theme. Expected test version towards end of February.
        - **Membership Management System (MMS)**
            - IBC moving to new payment service provider and rectifying receipts for payment to be only WAWA (not IBC). There will be a request to prove our identity (President action required).
        - **Message centre**
            - Meeting planned for 18th February with IBC , Secretary and webmaster to progress this matter.
        - **IT systems**
            - TEAMS introduction and update on recent implementation, Note we have 60 licences and will gradually implement standardised emails for key officers. Members to be approached to help with strategy. IBC are also to be approached for IT support capability.
        - **Newsletter Editor**
            - Newsletter 244 published.
        - **Public Events**
            - Call for volunteers for Event Sub Committee - Perth Craft Alive/ Perth Royal Show, particularly administrative assistance. Jim Parker to follow up on potential additional member(s)
            - Signage for use at events and for individual Clubs is needed plus additional signs for Royal Show,.
            - Club and Association Pamphlets for each group are needed for handouts, Robin and Ross to liaise at Collie WeWs on status. Standardise on logos for Groups needed. Ross has ideas but needs help in implementing them. There is a need to make more readily available group meeting times, contacts etc for handouts.
        - **Safety.**

- Note to be sent out to all groups concerning all publications, pamphlets, videos, or like items to be published by WAWA or groups will only have turners actively turning on a lathe or using designated

equipment shown with a properly worn full face sheild, Existing no conforming publicly available items to be phased out and replaced as soon as practical.

- **Grants**
  - **Nil**
- **History**
  - Nil.
- **Facilities and equipment**
  - .Nil
- **DBC Act & Regulation Negotiations /Forrest Management Plan**
  - Watching brief.
- **Other Business (Business raised by COM members or groups)**.
  - Wandi Group "logo" as submitted to Secretary Approved for use.
  - Jim Parker, New member information pack.
    - After an updated submission of information or lack of it and a discussion Jim was requested to provide a package (largely based on Busselton package) to next CoM meeting. This would be at two levels, WAWA new member and then Group specific package.
  - We have been advised that Collaboration WA Inc is inviting Derek Weidman, an international recognized woodturner sculptor to Perth in October this year. They have advised that he would be available to demonstrate at the Weekend Workshop in October. He will be conducting other demonstrations and masterclasses while he is in Perth to which we believe WAWA members will be invited. Noted that Northern suburbs will be interested in scheduling him for ½ day at their WeWs. Cost and possible assistance from WAWA to be provided.
  - Letter to the AAW congratulating them on 40th Anniversary. Approval fro President to send.
  - Note from Baldivis Secondary College re possible student training. Ross Crawford give authority to discuss matter direct with College, explore possibilities and advise CoM on preferred action given the background of issues outlined by Secretary in previous correspondence e on this matter.
  - Busselton (Barbara Jennings)
    - have a (new) turner from Switzerland who will be demonstrating next week at their club, invite to Bunbury, Collie and Manjimup,
    - Training package standardisation being revised, to discuss with Ross.
  - Treasurer (Brian Mcloughlin) has ben getting good feedback from the groups on the draft chart of accounts. Attempting to get a set of trial balances this month in preparation for end of year.
  - Mary Byers queried information about shothole borer sent out by WAWA. It was noted that this did not specify anything other that DPIR advice and referred to their webpage.

Date of next meeting: Wednesday 11th March 2026 12:00 pm in Carvers Room Wandi. Zoom facilities available..

Meeting Closed 2:10 pm

George Murphy (President)

8/4/2026

David Milton (Secretary)

11/3/26

Appendix

- **Correspondence**
  - **In:**

- 12/1 webmail from member requesting new badge to replace old badge. Forwarded to Registrar
- 13/1 web mail from member of public in Dianella, re training, referred to Northern Suburbs Group.
- 13/1 email from Swan with public event on 29th Jan at Youth Hub, Beechboro.
- 14/1 email from Barbara with Busselton New members pack and Club facilities document. Sent to SC
- 14/1 web mail from Swiss turner Mathias Beer traveling to WA in mid-February inquiring about woodturning activities Provide all group contacts and asked him to deal directly with groups.
- 14/11 email from Mary Byers with Swan's new member pack. Forwarded to SC.
- 14/11 webmail from member of public wishing to contact member (old friend) passed on information to member advising its up to him to make contact if he wishes.
- 15/1 cc of email re total number entrants to competitions last year for payment of competition bonus. Noted,
- 16/1 cc of Follow up note from treasurer with actual calculations of competition bonus payments. Noted
- 16/1 email from Collie secretary with WeWs program. Forwarded to Newsletter editor and Webmaster.
- 16/1 webmail from member of public re timber for repairs to phonograph. Advised to contact Bruce Jackson
- 17/1 webmail from member of public in Brigadoon wanting turning job done. A Swan member offered to do job. Had two other offers who will stay on list of people who will do this type of work.
- 17/1 email from President with a succession planning process from Wandi, requesting secretarial comment. Made late comments.
- 17/1 email from Jim Cameron requesting information on reformatting Embellishers meetings and program for 2026. Mailjet notice sent out
- 18/1 SMS request from Denis Tapley for conveners' contacts for WeWs SC notices. Provided
- 22/1 PO box mail, Collected. Latest Woodturning magazine #417
- 22/1 email from Max Heath (Avon) with running sheet for Their WeWs. Passed onto Newsletter editor and Webmaster.
- 22/1 cc of email to registrar re discrepancies in Wandi membership records for 2026. Noted only. Registrar dealt with this matter.
- 22/1 webmail from Royal show (Louise Brean) requesting contact for organizing this year's events. Forwarded to Ross Crawford.
- 26/1 email from Collie Secretary with details for emails for members missing them. Corrected and noted
- 26/1 webmail from member public in City Beach re training. Advised to contact Northern Suburbs.
- 28/1 webmail from member public wanting grass tree turned. Mail jet sent out seeking turner(s). No response to date.
- 29/1 email from Treasurer requesting contact details for group treasurers. Provided.
- 30/1 cc email from Treasurer to all groups re proposed new chart of accounts. Noted. Cc of feedback from some groups.
- 31/1 cc of email from Wandi Secretary to Registrar re two members membership issues. Noted
- 31/1 email from Jim Parker with "Planning Guide to WeWs" and update on status of role out. Request for advice on rollout given.
- 2/2 webmail from member of farming community at Dudinin with Sandalwood plantation asking if Woodturners are interested in purchasing timber (yet to get licenses etc) provide note of qualified interest. On going discussions.

- 2/2 email from Gary Taylor with apologies for meeting. Noted
- 3/2 webmail from member of public with safety concern with a Mandurah member. Has contacted a member of Mandurah executive who are aware of situation. I have spoken to MP about this, and they are happy that information has been passed on. Noted.
- 3/2 email from webmaster re update of Collie members emails. Noted Also three members are not currently financial, and Collie contacted re this matter. Awaiting resolution.
- 3/2 email from Wandi secretary re a Wandi Logo. Advised that it mist also refer to fact the Wandi is a Group of WAWA on logo. See general business.
- 3/2 phone conversation Barbara Jennings and email from George Murphy re letter of congratulations to AAW on 4oth anniversary. Draft prepared
- 4/2 PO box mail, Collected. Latest Woodturning magazine #418
- 4/2 email from Ross Crawford with agenda items. Noted
- 4/2 email from Treasurer with reports for meeting. Noted and appended/
- 5/2 email from Wandi progress Association on Neighbors Day event 29th March. Noted
- 5/2 email from Bunbury Secretary asking about agreement with main Roads re collecting fallen timber from side of road. Responded I am not aware of such an agreement.
- 6/2 cc of email from treasure to all group treasurers with draft chart of accounts. Noted Various response and correspondence are ongoing.
- 8/2 webmail from member of public in England wanting valuation of a Charlie /Broadbent bowl. Provided estimate of new bowl.
- 8/2 email from Jim Parker with item for agenda. Noted see general business.
- 8/2 email from Collaboration WA Inc re Derek Weidman visit in October (see general business. Note I have emailed Northern suburbs about this, see response in general business.
- 9/2 email from David Rechter pointing out errors in Collie WeWs program. Rectified.
- 9/2 web mail from Baldivis Secondary College Re possibility to support our students through demonstrations or project assistance related to woodturning, See appendix for full text. Have advised we will discuss matter at our committee and inform of our position. NOTE This matter arose late last year from Mandurah Convener, I have attached the outline of my response to lay out issues as I saw them.
- 9/2 invite to various SC TEAMS
- 9/2 Busselton Secretary advised of passing of Ed Logue, member number 12 (recycled number), passed away last October, with his wife passing away recently. Noted and considering next action
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- **Out** (for noting, unless listed elsewhere).
  - 4/2 email to Emma Basc requesting assistance in sorting out AV gear. No response
  - .

Woodturners Association of Western Australia Inc

January 2026 Treasurer's Report

3 February 2026

Assets and Liabilities on 31st January

Current Assets	
CommBiz Bank Main Operating Account Acct	$ 55,684.59
CommBiz Bank Debit Card Account Acct	$ 694.77
CommBiz Bank Term Deposit #1	$ 54,149.85
CommBiz Bank Term Deposit #2	$ 66,009.66
Cash on hand	$ 60.00
Total Cash available	$176,598.87
Other assets	
Prepaid insurance	$ 1,295.88
Sundry Debtor (Waarble)	$ 33.00
Liabilities	Nil

Financial Performance

	January	Year to Date
Income	$ 560.00	$37,912.90
Expenditure	$ 3,160.19	$27,975.75
Surplus/(Deficit)	$ (2,600.19)	$ 9,937.15

New memberships formed the bulk of income for the month.

The expenses include $3,000 in competition bonus payments.

Capitation payments have not been finalized.

Term deposit of $54,149.85 matures on 28th February. I recommend renewing principal and interest for 6 or 9 months to put income into the first half on next financial year. Interest rates should be between 3 and 3.5% with the current rate rise favoring the higher end of that range. The second term deposit matures on 23 May.

All Treasurers were circulated with notification of the changes to take place with financial reporting this year and the intention to establish a uniform Chart of Accounts in 2026/27. The Chart is ready to go to the Treasurers but detail on how the consolidation will be achieved is being worked on by the Auditor. It is the intention to rework the 2024/25 financial numbers to reflect how the changes will impact reported numbers.

The updated forecast for the year is attached.

Items for ratification or approval

No new items

Motions

Acceptance of Treasurer's report
Directive for term deposit roll-over

Brian McLoughlin

Treasurer

2025/26 Projected financial Projection

Income

	YTD January	Projected 2025/26	Actual 2024/25
Advertising	$ -	$ -	$ 350.00
Badge sales	$ 25.00	$ 50.00	$ 70.00
Donations	$ -	$ -	$ 130.00
Commission on sales	$ 218.90	$ 250.00	$ 171.00
Grants	$ -	$ -	$ 18,785.00
Interest	$ -	$ 3,000.00	$ 2,481.00
Master classes	$ -	$ -	$ -
Members Registration	$ 34,085.00	$ 39,000.00	$ 38,760.00
Expenses reimbursed	$ -	$ -	$ 230.00
Training	$ -	$ 500.00	$ 950.00
Weekend workshops	$ 3,584.00	$ 8,000.00	$ 7,017.00
	$ 37,912.90	$ 50,800.00	$ 68,944.00

Expense

	Year to Date	Projected 2025/26	Actual 2024/25
Advertising and Promotion	$ -	$ -	$ 2,004.00
Audit fees	$ 450.00	$ 450.00	$ 400.00
Badges	$ -	$ -	$ 763.00
Bank charges *	-$ 9.64	$ 10.00	$ 98.00
Cash collection services	$ 1,187.49	$ 1,600.00	$ 1,494.00
COM meeting Expenses	$ 1,800.00	$ 1,800.00	$ 1,200.00
Equipment purchase	$ 454.50	$ 500.00	$ 443.00
Equipment Grant to Groups	$ 3,000.01	$ 10,000.00	$ 14,500.00
Lottery West and other Grants	$ -	$ -	$ 18,785.00
Exibitions and Fairs	$ 702.82	$ 1,000.00	$ 1,579.00
Hall rent and hire			$ 2,000.00
Gifts	$ 800.00	$ 800.00	$ -
Insurance	$ 7,712.00	$ 7,730.00	$ 7,646.00
Phone postage printing and stationery	$ 12.50	$ 25.00	$ 640.00
Prizes	$ 3,060.00	$ 4,500.00	$ 5,190.00
Self insurance claim	$ 2,800.00	$ 2,800.00	$ -
Subscriptions	$ 184.45	$ 320.00	$ 297.00
Trailers	$ 378.10	$ 980.00	$ 1,373.00
Travel	$ 148.80	$ 150.00	$ 126.00
Trophies	$ 1,338.30	$ 1,340.00	$ 628.00
Website hosting	$ 910.97	$ 1,760.00	$ 1,482.00
WeWs hall hire and catering	$ 1,095.45	$ 3,800.00	$ 3,676.00
WeWs Judges & Demonstrators expenses	$ 1,950.00	$ 3,400.00	$ -
STEP	$ -	$ 1,000.00	$ 1,641.00
Other			$ 31.00
Total Expenses	$ 27,975.75	$ 43,965.00	$ 65,996.00
Surplus	$ 9,937.15	$ 6,835.00	$ 2,948.00

* Combiz refund $29.54

Attachments

AAW letter (Draft)

On behalf of the Woodturning Association of Western Australia Inc. (WAWA), including our committee and members, many of whom are also AAW members, we would like to extend our heartfelt congratulations to the AAW on reaching its 40th anniversary. This is a remarkable milestone, one that we ourselves celebrated just last year. Our association was officially incorporated in 1985, following a gathering of 17 individuals at a modest caravan park in Eneabba. Remarkably, two of our founding members, both nearing 95 years of age, continue to remain active participants.

WAWA boasts a membership of over 500 individuals drawn from a population of around 3 million, organized into 11 regional groups (Chapters) and two specialist groups. Much like the AAW, our association provides essential focus and resources for our groups, primarily through nine annual full-day meetings known as Weekend Workshops (WeWs). These workshops feature a series of turning demonstrations, competitions, various trade and technical services, and most importantly, a strong sense of fellowship.

Whenever possible, we incorporate national and international turners into our events, offering our members invaluable skills and teaching opportunities. We warmly invite any woodturners visiting Western Australia to contact us and they would be made very welcome to visit any of our Groups. *Our geographical isolation, unique timbers, and self-reliance have cultivated world-renowned creative turners, many of whom actively participate in AAW events and the global woodturning community.*

The success and esteem of the AAW, its significant technical resources, and collaborative programs stand as a testament to the dedication of its committee and members, underpinning its enduring legacy. We hope you enjoy celebrating your 40th anniversary and continue to promote the joy of woodturning among your members through your excellent activities.

Warm regards,

President WAWA