

Melville Woodturners Group

Strategic Plan

2025 – 2029

Melville Woodturners Group (MWG)
Strategic Plan 2025-2029

Vision

Promote, foster and practise the art and craft
of woodturning in the MWG

Vision
Enablers

- Conduct meetings and workshops for members
- Promote and encourage training and skills development with respect to the art and craft of woodturning
- Participate in, and hold, exhibitions, lectures, workshops and demonstrations to promote woodturning and the MWG
- Proactively focus on conservation by using recycled timber, waste forest products and waste domestic trees, fruit and exotic trees from residences

Key Result
Areas (KRA's)

KRA 1
Governance

KRA 2
Membership

KRA 3
Funding

KRA 4
Health and
Safety

KRA 5
Facilities
and
Equipment

KRA 6
Education
and
Training

KRA 7
Community
Outreach

KRA 8
Competition
and
Exhibition

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KRA 1 – Governance

- Strategies / Activities include :

Description	Timing
Ensure Committee Structure of MWG is aligned with the Woodturners Association of WA guidelines, with clearly documented responsibilities of Committee members, and a focus on succession planning to ensure stability of the MWG	Ongoing, with annual review
Embrace a wide involvement by Members in the day-to-day running of the MWG and planning for its long term future, by actively encouraging all Members to step up and participate where they can.	Ongoing, with annual review
Support WAWA by having an active presence on COM and other sub-committees	Annual review

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KRA 2 - Membership

- Strategies / Activities include :

Description	Timing
<p>Recruitment :</p> <ul style="list-style-type: none"> • Review recruitment priorities, including brochures and other publicity • Develop and implement Beginners training course 	<p>Review progress annually</p>
<p>Retention :</p> <ul style="list-style-type: none"> • A Club for every Member to feel a part of, whether the Member is there for social reasons, has a turning disability, is a hobby turner, a professional or artistic turner, or prefers segmenting / carving/ scrollsawing, or other related activity. • Expand / change opening hours to allow members to attend outside standard working hours • Facilitate continued participation by members who are experiencing restricted mobility due to age, illness or other reason. 	<p>Review progress annually</p>
<p>Recognition / Reward :</p> <ul style="list-style-type: none"> • Encourage greater use of award of merit, certificate of appreciation and honorary membership 	<p>Review progress annually</p>

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KRA 3 - Funding

- Strategies / Activities include :

Description	Timing
<p>Identify funding sources external to WAWA. Examples could include :</p> <ul style="list-style-type: none"> • Lotterywest • Melville Council • Local / Federal politicians • Bunnings sausage sizzle 	<p>Review progress monthly, with annual target sources identified during Budget</p>
<p>Ensure renting of Clubroom via SpacetoCo is, at a minimum, cost neutral to the MWG, and is always done subject to room availability meeting the needs of the MWG.</p>	<p>Ongoing monthly review, with annual reset</p>
<p>Establish a formal Annual Budget to coordinate oversight of the MWG financial position. Maintain a minimum cash balance of \$30k, with reductions to \$25k allowable over a 3 month continuous period to accommodate large items of expenditure eg: Lathe</p>	<p>Annual budget, with monthly review</p>

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KRA 4 - Health and Safety

- Strategies / Activities include :

Description	Timing
<p>Core Overarching Principle :</p> <p>All Members have a personal responsibility, and also a shared responsibility, for the health and safety of themselves and all people engaged in, or observing, woodturning. Health includes mental (RUOK) as well as physical health.</p>	
<p>Appointment of a designated Safety Officer.</p> <ul style="list-style-type: none">- Start each Club meeting with a “Safey Moment”.- Take 5 Risk Assessment process to be encouraged	Annually as part of new committee structure
<p>Focus Areas (list not exhaustive) :</p> <ul style="list-style-type: none">• Dust management, respirator and hearing protection protocols• Tagging, testing and maintenance program for all power equipment• Certification requirements prior to a Member being able to use equipment such as planer, bandsaw, table saw, thicknesser, drop saw, router table.• Maintenance of an Incident Book	Review progress annually

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KRA 5 – Facilities and Equipment

- Strategies / Activities include :

Description	Timing
<p>Acquisition :</p> <ul style="list-style-type: none">• Purchase equipment that complements the strategic development of the MWG. Equipment should :<ul style="list-style-type: none">• Be uniform where possible to facilitate training of members.• Where necessary, be specialised to allow members to develop new and diverse skills• Be of such a design / standard to eliminate or significantly reduce hazards including but not limited to hand /finger/ arm injuries, dust and noise.	Establish requirements annually as part of Annual Budget process. Review monthly
<p>Maintenance :</p> <ul style="list-style-type: none">• Implement a maintenance and replacement program for MWG equipment.	Annual program as part of Annual Budget. Review each month
<p>Equipment Use :</p> <ul style="list-style-type: none">• Initiate training programs as required eg: use of A/V equipment.	As required, review annually

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KRA 6 – Education and Training

- Strategies / Activities include :

Description	Timing
<p>Maintain an active education and training culture among MWG members, fostered through both formal and informal training and development opportunities, for example by :</p> <ul style="list-style-type: none">• Training courses for Beginners if possible• Hands-on workshops at MWG weekly meetings, as well as those run by related groups such as the Segmenters or Scroll-sawers.• Demonstrations at MWG weekly meetings• Mentoring by experienced turners• WAWA courses such as the WEWS Judging course and STEP program• Encouraging MWG members to enter the monthly WAWA weekend workshops as a means of improving their turning skills• Providing opportunities for MWG members to receive Demonstrator or other training such as Teaching the Beginners course.	<p>Education and Training program in place.</p> <p>Review progress annually</p>

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KRA 7 – Community Outreach

- Strategies / Activities include :

Description	Timing
<p>Create a positive awareness of MWG activities through marketing, participation and publicity initiatives, and support for relevant charity groups.</p> <p>Examples could include :</p> <ul style="list-style-type: none">• Local fairs, competitions and community events eg : Canning / Royal Show demonstrations and woodturning competitions.• Melville Council’s Open Studio program• Toys and lolly bowls for Christmas Handover Presentation• Maintain regular and positive communications with Melville Council• Foster positive relationships with neighbours at Kardinya Community Centre• Establish relationship with Melville Arts Centre Canning Highway• Selling events at MWG clubrooms eg: prior to Easter, Mothers Day, Fathers Day, Christmas• Contribute to other WAWA Clubs eg: by demos etc at their weekly mtgs	<p>Identify realistic annual target activities</p> <p>Review progress monthly</p>

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KRA 8 – Competition and Exhibition

- Strategies / Activities include :

Description	Timing
<p>These are the vehicle through which MWG develops, extends and redefines the woodturning skills of its members, and showcases the results to other members and where possible the wider community.</p> <p>Examples could include:</p> <ul style="list-style-type: none">- Tim Tam competition- The Great Melville turnoff Spinning top competition- Xmas challenge competition- Online displays of past and current work by members eg: MWG website- Physical displays at the MWG clubroom (actual items or photographs) of past and current work by members- Encouraging members to enter competition items at WeWs events	<p>Annual Plan as part of Budget, with specific items identified.</p> <p>Monthly review of progress and upcoming events</p>