

MELVILLE WOODTURNERS GROUP



MINUTES OF QUARTERLY MEETING KARDINYA LESSER HALL Meeting Room

2nd July 2025

Meeting commenced at 9:02 AM

Chairperson Frank Dymond:

ATTENDANCE: 30 Members

APOLOGIES: Derek Martin, George Kieliger, Eric Hartley, Milton Rundle, Geoff Staplyton, Janice Meakin, John Hedley.

Visitors: Nil

SAFETY MATTERS Nil

MINUTES OF PREVIOUS MEETING: 2nd April 2025

Previous minutes were provided as a web link to members in email out.

Motion "That the minutes be accepted" Moved: Brian Fowlie Seconded: Chris Ellis,
Passed by show of hands.

MATTERS ARISING:

1. Nil.

CORRESPONDENCE:

Inward:

- Advice from WAWA that Lotterywest grant has been approved for the purchase of a Vicmarc 150 lathe and equipping it.
- Letter received from council admin concerning testing and tagging of electrical equipment. Provided council officer with all tagging reports from August 2024 tagging and undertook to provide these on an annual basis.
- WAWA request for competition items for 2026.
- Request for a donation to the RedSox Tee Ball club (In Kardinya Sports Club area) for \$500 donation to support interstate travel and equipping junior team.
- WAWA advised that Gosnells group assets will be made available and requested Groups to provide their list of wants by July 4th (a preliminary list had been provided a couple of weeks prior)
- Kardinya Redsocks provided feedback and photos of merchandise branding in recognition of our donation. (see appendix for photos). *"The players received a much-needed large custom,*

MELVILLE WOODTURNERS GROUP



personalized insulated drink bottle each. We were too late to get the name on the sponsor shirt. So we provided the players with their water bottles for the tournament. We were also able to put it towards the bag tags and helmet stickers. We, thank the Melville Woodturners so much for their very kind sponsorship."

Outward

- Advised Redsox Tee ball group of our agreement to a \$500 donation.
- Letter to Bunnings (Melville/Myaree store) with list of materials for cots as requested by Laurie Pearson
- Provided WAWA with competition items for 2026
- Nomination form for committee positions for 2025-26 issued with 29/6/25 Woodturning matters and posted on webpage.

Matters from Committee

- April meeting
 - Strategic plan items need to be allocated to members of committee for their attention and actions after submission from committee members on priorities
 - Approved purchase of new CBN wheel for sharpening system
 - Donated Vicmarc 250 lathe (Dr Geoff Lane) transferred to Avon Group
 - Two members (David Finch, Eric Hartley) attended Chainsaw training course subsidised by WAWA
 - Melville Council Open Studio event co-ordinated by James Murray was highly successful with recruitment of several new members (woodturning lessons), woodturning sales and improved Group profile.
- May Meeting
 - **Strategic plan item**
 - **Tagging/ testing and maintenance/replacement program** for all power equipment; Also, need a simple, formal method for reporting equipment issues, with someone responsible to resolve / delegate to appropriate member for fixing, with a feedback loop to member reporting. Education of all members on the procedure (suggest every 6 mths)
 - **ACTION:** Janice Meakin to Chair Maintenance subcommittee and co-ordinate sub areas Lathe maintenance David Finch, Wood storage and preparation shed Syd Harvey, Grinders and sharpening gear Rob Snowden, Lathe accoutrements and shadow boards Eric Hartley (D.Milton in his absence), Turning chisels for teaching (as per assigned boxes), Woodworking and hand tools David Bradley.
 - **Retention** - a Club for every member to feel a part of - Expand / change opening hours to allow attendance outside standard working hours
ACTION: Currently it seems to be working OK. Monitor.
 - **Training course for Beginners**, mentoring by experienced turners, provide opportunities for MWG members to receive assistance. Demonstrator or other training such as Teaching the Beginners course
ACTION. Currently it seems to be working OK. Monitor



- **Specialised machinery requiring accreditation** eg: bandsaw etc. It should be clearly shown on the equipment. The list of accredited members for that machine needs to be readily accessible and known by all members.
ACTION. Need Wood storage and preparation shed machinery layout to be finalized and then tighten up on accreditation. Ongoing training and supervision required.
 - To improve attendance at hands on day it was decided "That hands on day be free (no attendance fee) and followed by barbeque organised by members at group expense, to be trialled on June 11th".
 - Wood storage and preparation shed new shelving installed, working on layout. Plywood for shelving for flat stacking of timber erected.
 - Update on dust monitoring data/status. Baseline data now in hand, instrument working well and recent smoke haze particulates P10, P5 and P1 correlated with Government reading through BOM. It is noted that VOC and Organics seem to be occasionally high. Targeted monitoring is now needed. Ongoing.
 - That the group as part of its community outreach make a one-off donation of \$500 to sponsor the Red Sox Tee ball team, based in the Kardinya Social club.
 - Next Introductory Turning course has 9 students, commencing 21st May. Approval was given for timber; face shields and dust masks be purchased for the participants. Fee increases to be looked at for subsequent courses.
- June Meeting
 - Melville Men's Shed follow up. At least 6 members are seeking woodturning training. Secretary and David Finch are organizing a 6 week course commencing July on Monday afternoon.
 - WAWA 2026 competition item proposal. (see appendix for voting) **WAWA to be advised.** Members to be advised,
 - 1st Preference **Rob Snowden.** "A thin wall vase (3mm +-10%) between 150 x 200 wide and 200 - 300 tall, embellished by penetration and or carving. No other embellishment. Beginner, vase only, no embellishment.
 - 2nd Preference **Janice Meakin** 3 tier plate stand, see example. All wood turned plates, connectors and handle. Bottom plate 220-250mm, second plate 180-220mm, top plate 150-180mm Beginner: 1 plate and handle only. (Illustration provided)
 - Committee will be submitting to WAWA a list of items it would like to have from the disbandment of the Gosnells Group in July.
 - Approved "That there be no fundraising activities for example sausage sizzle in 25-26 budget year"
 - That with respect to Introductory training course "To increase fee for course to \$250 to cover purchase of timber and safety equipment."
 - Approved the purchase of F clamps and new video cameras to replace damaged items.
 - Committee considering

MELVILLE WOODTURNERS GROUP



- “Symposium of wood type event “to be proposed to WAWA
- The feasibility of sponsoring world class turner for demonstration, training type of event.

Motion “That the correspondence be accepted” Moved: Roy Lundy Seconded: David Bradley. Passed by show of hands.

FINANCIAL REPORT:

Financial report (appended) presented by the Treasurer for the period to end of June 30th 2025; Cash balance is \$32,015 which includes monies held on behalf of SSIG. Income expenditure statement for the full financial year 2024-25

“Motion” That the Financial Report be accepted” Moved: John Oliver, Seconded Mark Landwher Accepted on show of hands.

GENERAL BUSINESS:

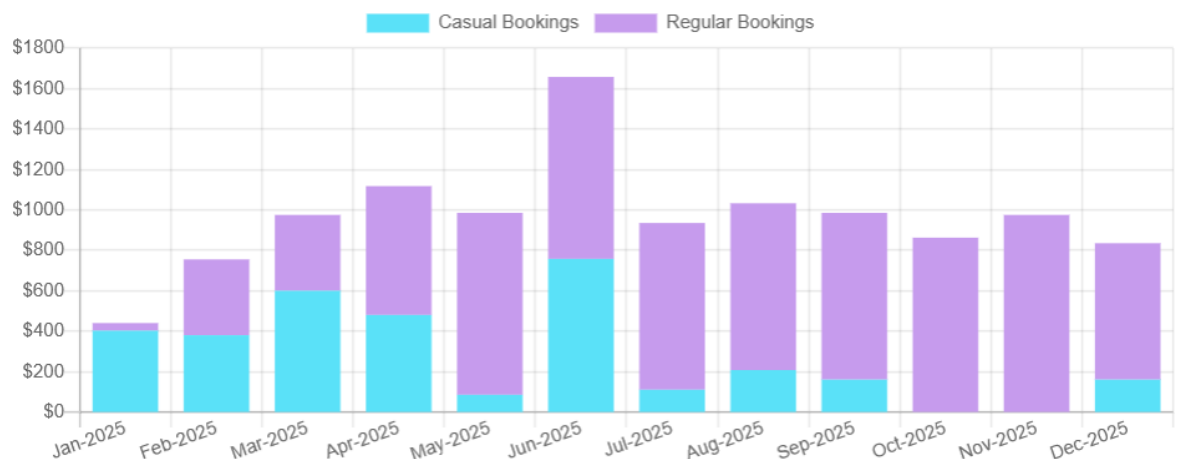
Status of meeting Room revenue to date and forecast for 2025 by month.

Bookings overview ⓘ

Revenue

2025

Total: \$11,555.00



1. James Murray requested committee consider reducing weekly fees from \$5 to \$3. Rob Snowden indicated committee has looked at this earlier this year and rejected the notion. It was further indicated from the floor that concessional rate be considered for members on concessional cards or difficult circumstances. To be followed up by Secretary.
2. The convener thanked those who are helping to increase workshop usage.



3. David Rechter asked what WAWA is doing about international turners and bringing them to the groups for demonstrations and training. A response from David Milton (WAWA Secretary) stated that WAWA is aware of the issue and has recently amended its guidelines to enable easier organisation of Interstate and International turners and it currently considering how to schedule such activities.
4. **Motion** Moved David Rechter Seconded John Oliver ***“That the secretary circulate by email, to all Melville members, the finalised minutes of each committee meeting.”*** Approved by show of hands.
5. **Motion** Moved David Rechter Seconded Chris Hughes. ***“That the committee will refer any capital (“Capital” to be Inserted Moved David Rechter Seconded Bernard Boycott”. Approved by show of hands) expenditure of over \$2,000 (amended to “\$2,000” moved David Finch, Seconded Kate Baker, approved by show of hands) to a weekly meeting for their approval.”*** Passed by majority on show of hands.
6. The estate of Alan Smith is being made available by Alan’s Widow, facilitated by his daughter. Secretary will be circulating information on this for members consideration.
7. Syd Harvey as raised issue with external key safe for the Workshop key not being easy to open or close. Council to be advised by Secretary concerning its maintenance.

There being no further business the meeting closed at 10:05 am.

Following the meeting Chris Ellis gave a talk and demonstration on wheel making.

WAWA Melville Income & Expense - YTD

01/07/24 through 27/06/25 (in Australian Dollars)

FY21	Fy22	FY23	FY24	FY25 Budget	Category Description	01/07/24- 31/07/24	01/08/24- 31/08/24	01/09/24- 30/09/24	01/10/24- 31/10/24	01/11/24- 30/11/24	01/12/24- 31/12/24	01/01/25- 31/01/25	01/02/25- 28/02/25	01/03/25- 31/03/25	01/04/25- 30/04/25	01/05/25- 31/05/25	01/06/25- 27/06/25	OVERALL TOTAL
					INCOME													
4,462	6,407	9,661	6,633	6,800	All Functions	- 75	105	2,100	-	2,600	2,975	-	2,341	-	-	-	-	10,046
8,000	9,780	12,895	100	100	Donations Received	-	-	-	-	-	-	-	-	-	20	30	-	50
(575)	1,000	800	4,615	5,000	Hall Rent Received (net)	850	805	1,165	915	1,486	1,242	724	505	613	842	900	1,048	11,094
9,092	14,312	13,289	13,580	13,350	Members Subs	1,368	899	1,030	1,575	1,239	233	1,130	1,245	1,390	1,582	1,097	1,000	13,789
851	561	951	3,795	1,800	Sundry Income	916	240	36	24	546	28	15	15	51	95	27	67	2,059
-	-	-	1,950	3,300	Training Course Income	0	-	400	-	-	-	-	900	-	300	500	-	2,100
2,639	2,726	1,091	2,166	2,200	WAWA - Comp, Capex, L.West	0	-	-	-	642	-	-	-	2,386	2,125	200	-	5,353
24,468	34,787	38,687	32,839	32,550	TOTAL INCOME	3,058	2,049	4,731	2,514	6,513	4,478	1,870	5,005	4,440	4,965	2,754	2,114	44,491
					EXPENSES													
3,021	29,923	18,392	5,531	10,000	Capex - Equipment >\$500	0	1,104	2,972	-	230	-	3,128	1,166	-	7,134	872	1,229	17,834
735	872	1,097	1,216	1,300	Capex - Minor Items <\$500	- 0	-	641	-	86	-	-	-	-	-	257	-	983
748	1,811	849	1,154	1,300	Consumables - Admin & AV	0	75	117	62	180	50	131	107	-	31	-	21	773
972	686	1,710	1,121	900	Consumables - Kitchen & Catering	79	86	76	274	116	18	160	98	206	103	115	156	1,486
-	-	-	-	600	Consumables - Shed	48	73	158	79	189	60	37	10	-	24	-	114	792
505	2,207	1,162	2,114	1,400	Consumables - Turning Workshop	62	100	141	-	-	-	144	61	63	-	420	69	1,060
-	-	-	-	-	Costs Training Course	-	-	-	-	-	-	-	-	294	-	-	1,017	1,311
5,499	8,436	9,031	6,543	6,700	Function Costs	0	-	-	402	716	4,935	74	1,944	50	-	22	-	8,143
2,258	2,184	-	6,878	8,000	Hall - Cleaning & Security	593	593	691	593	941	593	812	693	593	663	783	593	8,141
598	1,041	1,821	1,094	1,100	Hall - Rent, Elec & Water, Rates	1,318	-	-	-	-	-	-	-	-	-	-	-	1,318
373	180	419	183	100	Sundry Expenses	0	-	-	-	-	-	-	-	315	315	500	-	1,130
14,708	47,340	34,480	25,834	31,400	TOTAL EXPENSES	2,100	2,030	4,796	1,410	2,457	5,656	4,485	4,079	1,521	8,270	2,968	3,198	42,971
-	-	-	-	-														
9,761	(12,553)	4,207	7,005	1,150	OVERALL TOTAL	958	19	- 65	1,104	4,056	- 1,178	- 2,616	927	2,919	- 3,305	- 214	- 1,084	1,520
			30228	31,378	Cash Book Balance	31,263	31,332	31,367	32,726	37,249	35,348	32,732	33,659	36,618	33,313	33,099	32,015	
			40	40	Stock	40	40	40	40	40	40	40	40					
			77	77	Sundry Debtors	-	-	-	-	-	-	-	-	-	-	-	-	-
			150	150	Store vouchers	150	100	-	-	-	-	-	-	-	-	-	-	-
					Due to Creditors	-	-	-	- 255	- 723	-	-	-	-	-	-	-	-
			30495	31,645	Net Assets	31,453	31,472	31,407	32,511	36,566	35,388	32,772	33,699	36,618	33,313	33,099	32,015	-

1. Income this month reflects high rental income and lower that usual saubs, the latter due to the free Hands on morning.
2. The expenses reflect high capex for 2 new video cameras and the cost of timber, mask & face shields for the current Wednesday evening course.
3. the low income and high expenses resulted in a deficit of \$1084 for the month and the cash balance ended the year at \$32015, higher than last year
4. The cumulative result for the year of a surplus of \$11,520 for the year was almost exactly on budget. This result is mainly due to the very high capital expenditure being offset by the significantly higher rental income which has increased steadily through the year.
5. Keen observers of the accounts will notice a small change in the individual lines of the accounts, reflecting changes to make reporting to WAWA easier and the report more concise.