



**COMMITTEE OF MANAGEMENT**

**MEETING MINUTES**

**Date: 12<sup>th</sup> February 2025**

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**Location Woodturners rooms, Wandi Progress Association Complex De Haer Road.**

**Meeting Declared open 12:01 pm by Vice President Ross Crawford.**

**Call Roll** Ross Crawford, Barbara Jennings (Zoom), David Milton, David Finch (Zoom Left 12:18pm), Ian Ludford, Jim Parker, Matt Lanagan (Zoom), Brian McLoughlin (Zoom), Alan Kelly, Robin Campbell, David Doye (Zoom joined 12:19pm).

**Apologies,** George Murphy (President),

**Observers:** Nil

1. **Safety matters**
  - Nil.
2. **Previous meeting Minutes** (Note at this time David Finch addressed Registrar Items with permission of meeting and left meeting at 12:18pm)

**Motion** "That Meeting Minutes for 11<sup>th</sup> December 2024 as a true and correct record of meeting".  
**Moved** Ian Ludford **Seconded** Alan Kelly **Passed Unanimously**.
3. **Business Arising from previous Minutes.**
  - Clarification on lodging ATO forms, Treasurer may be able to do this without need for MyGov registration by Secretary. Need to sort out ACCC ABN issue however.
4. **Correspondence (as appended).**
  - **Motion** "That correspondence be accepted" **Moved** Jim Parker, **Seconded** Barbara Jennings **Passed Unanimously**.
5. **Financial Report:**
  - **Accounts**
    - **Motion** "That December 2024/ January 2025 Treasurer's Report be accepted" (Appended) **Moved** Brian McLoughlin, **Seconded** Alan Kelly. **Passed Unanimously**.
  - **Expenditure for approval**
    - PO box renewal fees to be paid by Treasurers Debit card  
**Moved** Brian McLoughlin, **Seconded** Barbara Jennings. **Passed Unanimously**
  - **Other Finance**
    - Draft budget presented. Some queries re allocation cost centre for expenditure to be clarified. Current forecast is a approx. \$14,000 surplus for 24/25. Budget to be finalised and resubmitted to next CoM meeting.
    - Budget forecast to include a forecast for 40<sup>th</sup> year celebration activities which should be funded from 2023/24 surplus.
    - Capitalization returns to groups based on forecast \$14,000 surplus for 24/25. Registrar provided break down on group number to base capitalization returns to groups on (see appendix for table)



**Motion** "That 80% of surplus be returned to groups through Capitalization i.e. \$11,500 **Moved**, Barbara Jennings **Seconded** Ian Ludford. **Passed Unanimously**

**6. Procedural Matters for noting.**

- Group Public Displays for noting.
  - . Nil.

**7. Registrar**

- Two Merit awards were approved for conferring at appropriate WeWs.
- 25,30- and 40-year name badges printed, poll date Calendar year 2025. Must include Honorary and Life members but not Associates. Must be for service so members must have belonged to WAWA (registered member) for the award period. **Groups to distribute new badges.**
- The 3 members who have 40 years' service to be recognized at Melville WeWs by WAWA Acting President.

**8. Subcommittee reports**

- **Governance.**
  - Recommendation from Barbara Jennings to "Review of Handbook Section – International Turners" was accepted as required. Sub Committee Chair Barbar Jennings, assisted by Brian Mcloughlin and David Milton. To report back ASAP. Consideration to timings and external organisation both with stae and interstate.
  - Nil.
- **Training**
  - STEP Courses proposed (intended to get on Webpage and in Newsletter)
  - **Box making with embellishment.** Designed for mid-level turners, Dennis Tapley to run, projected for 6<sup>th</sup> of April. possible second course in June.
  - **Bowl or platter turning.** Complete to finishing with possibly embellishment, designed for mid-level turners. Ian moss to run. projected for 11 May.
  - **Hollow forms. Introduction to hollow forms.** Designed for mid-level turners. Jim parker to run. Projected for 24 may.
  - Considering running an interactive workshop for applied decorative finishes. the format would be an open interactive workshop for the sharing of ideas. Ideally 15 to 20 people to attend
- **Competition**
  - Jim Parker and Barbara Jennings to log in competition items for Melville WeWs. Brian has al prize money organised.
  - Sub committee reactivated to look at changes to judging information, definitions and guidelines. Denis Tapley has joined subcommittee along with representatives from Embellishers and Segmenters. Report with draft amendments to be tabled March CoM meeting.
- **Publicity and Communications**
  - **Webmaster**
    - **Webpage search issue** with diversion to FWWA page. Secretary to follow up with Anthony Goddin.
    - **Membership Management System (MMS)**



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- WeWs pre-registration will be implemented at Melville WeWs with options also for cash payment and card payment on the day. Treasurer raised concerns about level of fees for small transactions. Situation to be monitored over the next few months. It was noted that Waarble charges YTD are about \$1150.
- **Message centre**
  - Still under development.
- **Member login**
  - Login page has been modified and simplified and clearer logout now available.
- **Newsletter Editor**
  - Newsletter 238 was produced but as normal a little light on content due to holiday break. A schedule for copy deadlines has been circulated to all groups and contributors.
  - Groups to be encouraged to make sure they acknowledge donors on their webpage.
- **Public Events**
  - No report but sub-committee has met but has not finalized matters. Report to be provided next month.
  - Robin Campbell to get a copy of WAWA promotional CD (secretary to arrange)
- **Safety.**
  - Nil.
- **Grants**
  - Lottery West Grant Request ID: R-202403-86724. Provided answers to queries (as per correspondence).
- **Facilities and equipment**
  - Secretary foreshadowed item for future CoM consideration which is "How do we best support and get groups without 7-day week access to facilities into facilities of this nature. Can some of our reserve funds be used in this way? Noted as potential part of our strategic plan review.
- **DBC Act & Regulation Negotiations /Forrest Management Plan**

President to draft a letter to minister based on information provided by Ian Keally. To be circulated to CoM prior to issue. Secretary to arrange.

### 9. Other Business (Business raised by COM members or groups).

- Library service to cease due to inability to provide this at each WeWs. All books and magazines to be returned to Wandi HQ room and stored. Outstanding books and magazines to be returned. Secretary to follow up on this matter. It was decided that a note be sent out by Secretary and also in the next newsletter stating books may be loaned by contacting secretary. Situation to be monitored over the next few months.
- Gosnells notice of lease not to be renewed after 31<sup>st</sup> December this year and required to vacate premise. Noted. CoM awaiting information from Gosnell committee on what they propose to do.
- Coffee/travel mugs to celebrate 40 years of the Association to be considered. Ross Crawford to get costings for these items including stamping with our logo and 40<sup>th</sup> year Anniversary. It was agreed cost would be outside current years cash flow but should come from nominal profit from last year.
- Jim Cameron tabled the paper "which is appended to minutes. After some discussion the main points for CoM to be mindful of (possibly in strategic plan are



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- The need to counter effect of expectation of "instant" project completion portrayed by internet sources and wanted by new members by better demonstration techniques at WAWA and group level.
- Need to focus on process and techniques specifics that are missed by heavily edited internet presentations
- Consider using STEP to have a series of courses on how to practically demonstrate, a workshop type situation. Jim Parker to consider.
- WAWA should improve on its communication of actual content of WeWs particularly the country events where overnight stays are needed.
- WAWA CoM should consider being more proactive in bringing interstate and international turners /artist to demonstrate. Closer co-operation with trade suppliers such as Timbecon, Carbatec, WA Collaboration, FWWA who may co-sponsor these events. The possibility to work in conjunction with other events like Turnfest etc should be investigated.
- Robin Campbell may have some Eastern State contacts for woodturning groups active in promoting training and skill development.
- Strategic Plan needs to be updated this calendar year. Noted for a firm time table on this matter yet to be determined. Current plan to be circulated for CoM members.
- It is noted that some groups have been approached by various political (state and federal) on availability of funds contingent on their re-election. Out comes dependent on local election results

**Date of next meeting: Wednesday 12<sup>th</sup> March 2025 12:00 pm in Carvers Room Wandi. Zoom facilities available.**

**Meeting Closed 2:05 pm**

**Ross Crawford (Vice President)**

A blue ink signature of Ross Crawford, which appears to be "Ross Crawford", written over a blacked-out line.

David Milton (Secretary)

A blue ink signature of David Milton, which appears to be "David Milton", written in a cursive style.



## Appendix

### **December 2024/January 2025 Treasurer Report.**



# Woodturners Association of Western Australia Inc

## December 2024, January 2025 Treasurers Report

5 February 2025

### Assets and Liabilities on 31st January

#### Current Assets

CommBiz Bank Main Operating Account Acct	\$ 61,803.12
CommBiz Bank Debit Card Account Acct	\$ 1,182.56
CommBiz Bank Term Deposit #1	\$ 53,164.53
CommBiz Bank Term Deposit #2	\$ 68,909.66
Cash on hand ( <i>Carry over Prize and demo fee</i> )	\$ <u>85.00</u>
Total Cash available	<u>\$185,144.87</u>

#### Other assets

Prepaid insurance	\$ 1,313.01
Store Vouchers ( <i>Timbecon</i> )	\$ 0.00

#### Liabilities

Suspense ( <i>Unpaid sales from Craft Alive</i> )	\$ 134.30
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### Financial Performance

	<u>Dec &amp; Jan</u>	<u>Year to Date</u>
Income	\$ 2,080.00	\$40,392.14
Expenditure	<u>\$ 387.02</u>	<u>\$25,219.51</u>
Surplus/(Deficit)	<u>\$ 1,692.98</u>	<u>\$15,172.63</u>

Activity over the period was very modest as demonstrated in the performance numbers

The income for the period included \$2,060 in renewals and new memberships with \$1,760 of the total coming through Waarble.

The main expense activity was the website fees and credit service of \$330.55.

The accounts show an imbalance of \$0.40 caused by a difference between the Waarble statement for December and the amount actually deposited.

A budget estimate based on file information is attached for discussion. A budget was previously prepared for the year and was retrieved from electronic file. That budget was used as a starting point.

The budget for completed months was consolidated as a year to date figure and the remaining months carried forward. The YTD budget was compared with YTD actual figures and a projected financial position for the year was calculated. A strong surplus is predicted and the strength of the surplus should be considered by the committee in view of the Association's objectives.

Brian McLoughlin

Treasurer



## Correspondence

- **In:** (for noting, unless listed elsewhere).
  - 12/12 cc of email from Busselton Council to Busselton Group confirming donation of \$500 towards their November WeWs costs.
  - 13/12 PO Box Mundaring Lease agreements for signing.
  - 13/12 email response from David Drescher of Turnfest with information on Eli Avisera availability. Information forwarded to CoM members with a rough budget,.
  - 13/12 email from Wandi secretary asking for advertising the need for demonstrators. Put notice in member mailout
  - 13/2 email from segmenters SIG asking for their up coming training course to be publicised. .Sent out in Mailjet mail out.
  - 15/12 email from member of public wanting details of a WAWA member, Indicated can pass on their details to member but unable to give this information out. No further response.
  - 16/12 email flyer from Lottery West concerning "Lotterywest grants for arts and culture infrastructure" Lotterywest is pleased to announce we're allocating \$45 million across the next three years to support upgrades for arts and culture infrastructure across the State.

This is a chance to share your vision and ideas with us to see how we can support the delivery of fit-for-purpose infrastructure that strengthens community connection, creativity and cultural wellbeing.

For example, grants could go towards creating more functional and effective spaces, equipment supporting volunteer participation, capital works to provide enhanced accessibility, or shared spaces for creative workshops. Noted see Facilities and Equipment.

**Secretary follow up** Due to our Association status we are only restricted to \$15,000 a super normal grants
  - 17/12 email from member of the public re lathes and gear for sale, requested additional info (photos etc) provided and advertised in Mail jet mail out.
  - 17/12 email request from Mandurah Convener for Logo image for printing on a coffee mug and copy right info. All provided. Possible 40<sup>th</sup> item.
  - 22/12email from Bunbury Convener re passing of Jane Flower (previous secretary Wandi and Bunbury)
  - 24/12 webmail from member of public in Southern River inquiring about training. Advised to contact Gosnells group.
  - 30/12 email from member with concern about health of a members and asking for help from executive. Discrete inquiries made and situation being monitored. Matter confidential.
  - 30/12 cc of email from President advising of arrival of credit card. Noted
  - 1/1 webmail from member of public in Marangaroo inquiring about training. Advised to contact Northern Suburbs Group.
  - 1/1 email from membrt requesting advertising of his lathe. Directed to webpage sale are plus advised members in mail out.
  - 1/1 on wards various email from members about Eli Aversera proposal. Noted
  - 7/1 email from Mandurah Conver re passing of Jim Hill. Advised all WAWA members by a mail out.
  - 8/1 webmail from member of public requesting turning of 4 veranda post with finials. Direct to commercial turner.
  - 8/1 web mail from Bernadette Amos , Skills Consultant with the Food, Fibre and Timber Industries Training Council. Our council is





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currently undertaking research into various occupations in the Wood Machining, Wood Turning and Furniture Making industries. keen to get a better understanding of Wood Turning in particular. This information is fed to the state government to assist in decision making which may assist these industries attract and upskill workers in the industry. Meeting arranged with Secretary, Jim Parker and Kevin Luff. Answered her questions. Possible contact for coordinating activities promoting Woodturning. See general business.

- 9/1 email with Zoom receipt, forwarded to treasurer
- 10/1 email from Lottery West requesting additional information (answers provided),
  - Would any of the equipment to be purchased relate to replacing an asset previously funded by Lotterywest?
  - In terms of the contribution from the organisation, which would include GST as a true cost and not in-kind, would you have a breakdown of how much each branch is contributing?
  - Does the contribution from the organisation/branches come from the cash reserves held?
- 13/1 email request from Competition group re Judges training course on Feb 2<sup>nd</sup>. Mailjet notification.
- 13/1 email response from Lotteries West saying they need no more info and indicating application progressing to board.
- 14/1 email from member wanting method to access sale page. Provided
- 14/1 email from Jim Parker about Web search issue when using Woodturners Association and being directed to a different page. Unresolved
- 15/1 phone call asking when Wandi Group opening up after Christmas break. Rang Allan and provided information back to inquirer.
- 15/1 email from member about change of email address (Michel Weir [mweir76@hotmail.com](mailto:mweir76@hotmail.com))
- 17/1 webmail from member of public re sale of 4m lathe. Directed to commercial interests.
- 21/1 webmail for request to turn 3 veranda posts. Directed to commercial turner.
- 22/1 email from Swan Convener with Merit award proposal. See Registrar/Appendix
- 22/1 webmail from member public in Lake Coogee re beginners course, Directed to Wandi.
- 28/1 webmail inquiry from Turner in England visiting Australia and wanting to know about nearest group to Trigg that he could visit. Directed to Northern Suburbs Group.
- 25/1 email from Wandi Progress Association about lighting in the area, resolved by trimming trees/shrubs.
- 25/1 webmail from member of public inquiring about our insurance scheme and product liability. Referred them to insurance broker.
- 26/1 cc of email to webmaster from Mary Byers about Groups putting some histories together for 40 year anniversary. Noted
- 28/1 spate of phishing emails under George, President, Barbara names circulating. Ignored
- 28/1 email from Kevin Cheetham of Gosnells with attached letter from Southern River College terminating their lease on 31<sup>st</sup> December 2025. Circulated to CoM. For noting.
- 29/1 email from Hans Zeilke withdrawing from Judges training course. Forwarded to organisers.



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- 29/1 email from Lotteries West with survey on Community Hub impact. Filled out questionnaire.
  - 29/1 email from Jim Camron re Matt Lanagan father's passing. CoM advised. Sent email of condolences to Matt on behalf of CoM.
  - 3/2 cc o into various email relating to competition judging criteria. Noted Requested that only final recommendations be provided to secretariat.
  - 3/2 email from Newsletter editor with Draft Newsletter 238. Reviewed and published.
  - 4/2 email from Jim Parker asking for STEP course advice. Provided
  - 5/2 email from George Murphy with apologies for meeting (interstate) and attaching a submission from Jim Cameron tabled for CoM discussion. See Appendix and general business.
  - 5/2 email from Wandi Member asking about cash floats for groups not being permitted. Advised of the rules and Handbook guidelines.
  - 5/2 email from Steve Holey (and Ross Crawford advising that Steve is resigning as librarian due to inability to take library to WeWs. See General Business.
  - 5/2 email from treasure with report. Attached a papers.
  - 6/2 email from Kevin Cheetham advising that Gosnells not ready to make a submission to CoM on their relocation.
  - 6/2 email from Aust Post with PO box renewal forwarded to Treasurer for action.
  - 7/2 email from Manjimup Secretary about Timbecon voucher. Replied awaiting timbecon response
  - 7/2 Mail at PO Box from Mundaring Shire with executed new lease documents for Mundaring Group Premises. Filed
  - 7/2 cc of email to Registrar from Mandurah Convener re membership packs and acknowledgements. Noted.
  - 8/2 email from Barv=bara Jenings with proposal for Review of Handbook section on international turners. See appendix. Governance section.
  - 9/2 Zoom Receipt, forwarded to Treasurer.
  - 9/2 email request from Webmaster with details on how WAWA members can pre register for Melville WeWs. Sent out with Melville WeWS reminder in Mailjet.
  - 9/2 email from Ian Ludford wit agenda items for CoM. On agenda various.
  - 9/2 email from Jim Parker re Items for agenda. On agenda under STEP.
  - 10/2 email from Melville group with Merit award proposal. See registrar.
  - 10/2 email from Swan Secretary requesting Certificate of incorporation.
  - 10/2 email from member about lunches on Saturday. Provided information.
- /
- **Out** (for noting, unless listed elsewhere)..
    - .12/12 email advising Swan that their Jet lathe was transferred and picked up by Collie Group.
    - 13/2 posted executed Mundaring Lease Agreement to Mundaring Shire for execution
    - 13/12 emailed Hans Zielke re Honorary member stayus.
    - 12/12 email to CoM members out lining reason for no going ahead with Eli Avisera proposal. Turnfest also advised.
    - 7/2 emailed Timbecon concerning vouchers. Recent change of local staff has delayed progress.



- 7/2 emailed advice to Mundaring Convener that we have received executed lease from council. He has electronic copy. Fair copy filed in secretary folder.

## Tabled Discussion Paper

### THE YOUTUBE CHALLENGE

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I expressed some concerns pre-Covid about the potential dangers for the Association of YouTube. My concerns have increased since then because it is rare these days to see on YouTube a full length demonstration filmed at club or group level with basic video equipment. Now, presentations are shorter, sharper in focus and professionally filmed and edited. The emphasis is firmly placed on the product rather than the process and entertainment value is given priority. Increasing subscriber numbers becomes a major objective at the expense of improving the viewer's skill level by a careful explanation of the intricacies of a skill or technique.

The result is highly successful. If you are like me, you can spend hours watching videos of a turner in action as he or she slips through a range of steps with the minimum of fuss to produce a desirable object at the end. The adverse impacts are twofold. Firstly, why attend a group demonstration or weekend workshop when you can sit in the comfort of your own home and watch probably a better turner than we have locally produce something that you can try to emulate. Attendance numbers at group and association activities are bound to decline.

The second impact is much more insidious. Increasingly, potential learners are arriving at groups seeking, not to learn, but to fine tune skills they have seen demonstrated on screen. They resist when told they have to unlearn what they think they have already mastered because it is unsound perhaps even dangerous. They don't understand the importance of body movement, or riding the bevel, or even the necessity of using sharp tools for these are rarely explained, and, even if they were, who was there to correct them.

So, what to do about this?

The most obvious is to up the quality of demonstrations at group and association levels. It is unlikely that we can ever approach the slickness of the best of the YouTube presentations but we can cut out the boring bits, we can make explicit the intricacies of the techniques that we are using, and we can let attendees at workshops know well in advance what to expect.

- *Cutting out the boring bits:* Even the simplest of projects moves through a series of steps, each requiring the removal of a great deal of wood. Much of a demonstration is spent getting the wood off in one step before moving onto the next. What if the process of wood removal, carefully explained, is started on one piece before moving to a second piece where that process is completed and the next step is demonstrated? Although it increases preparation time and uses up more wood, I commonly use this approach, partly because my technique is nothing to write home about but more because I don't have the repartee to fill the empty space with jokes or funny stories.



- *Making the technique explicit:* This seems obvious but can be improved and we now have tools to do it with. Most demonstrations are now videoed, cameras can be used for close-ups or for projecting illustrated explanations on screen. Whiteboards can be used in this way also.
- *Providing sufficient advanced warning:* The contents of weekend workshops are typically announced in the newsletter in the week preceding their delivery. We are obliged to take it on trust that the workshops will be good value. I am no longer prepared to do that, and particularly for those country workshops where I need to stay overnight. Like me, an increasing number of older members are reluctant to travel there and back in a single day but accommodation can be expensive and in short supply. Busselton and Manjimup are particularly affected as workshops there coincide with other major events in the wall the town. Advanced booking is necessary. It seems appropriate that advanced warning should be given for of workshop contents But this it doesn't just apply to country groups. All groups should be encouraged to finalise and advertise the content of their workshops at least one month before the intended delivery time.

#### **What else can be done?**

One of the attractions of YouTube is the ability to watch good turners like Richard Raffin and a host of other turner-celebrities, in action, if not in person. We have countered this, particularly in recent years, by using the celebrities that the Collaboration brings to WA. Their workshops are invariably successful and Wanda has made a feature of their presence in their AGM workshop. WAWA has sufficient funds in hand to sponsor at least one other visitor each year to complement that funded by Collaboration. A creative approach may reduce the cost of doing so. What is to be lost in discussing with Timbecon the \$1000 it sets aside annually to support group raffles to sponsor, jointly with WAWA, an annual Timbecon Artist in Residence or Fellow?

I am sure that a bit of gentle brainstorming will generate several other suggestions, but, whatever happens the Association has to up its game when it comes to the conduct and presentation of workshops. The major impact of the YouTube challenge has been to wipe out the old style of doing things. This is no longer good enough.

Jim Cameron  
3 February 2025