

MELVILLE WOODTURNERS GROUP



MINUTES OF QUARTERLY MEETING KARDINYA LESSER HALL Meeting Room

2<sup>nd</sup> April 2025

Meeting commenced at 9:02 AM

Chairperson David Bradley:

ATTENDANCE: 40 Members

APOLOGIES: Frank Dymond, Milton Rundle, Geoff Saw

Visitors: Nil

SAFETY MATTERS Nil

MINUTES OF PREVIOUS MEETING: 8th January 2025

Previous minutes were provided as a web link to members in email out.

**Motion "That the minutes be accepted"** Moved: Brian Fowlie Seconded: Eric Hartley,  
Passed by show of hands.

MATTERS ARISING:

1. Nil.

CORRESPONDENCE: from 8<sup>th</sup> January

Inward:

- Email from Parkerville thanking us for toy contribution. Circulated to members.
- Cc of email relating to money handling and drinks costs.
- Letter from Council reminding us of prohibition on advertising material related to Election campaigns unless authorized by council. Council officers have the right to remove any offending materials
- Request from RAHS re support of sponsorship for Craft Section (Woodturning) at the 2025 Perth Royal Show
- Request from Jim Parker coordinating the WAWA STEP training for use of workshop on Sunday 6th April and Sunday 11 May
- Melville council request to consider 2-to-3-year lease of meeting room for the Stock Road Senior citizens from mid 2026 to possibly mid 2029. The meeting arranged to discuss matter on 2nd April at 2pm with council officers. Possible Lion's Club facility will also be used to allow all activities.
- Complaint from Lion Club re user of our meeting room over filling the rubbish bin.

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- Notices for 3 Meetings (April 9th, May 28th and June 18th ) for Site Development Plan for Morris Buzacott Reserve. Accepted,
- Workshop airconditioner problem reported and self resolved. Watching brief.
- 4 enquiries re training or woodturning courses.

### Outward

- Arranged 90 chairs from Lions Club Community Center for WeWs
- 3/2 Contacted Council (Rangers) about homeless person problem and rubbish on external part of south side of building.
- Email to RHAS confirming our donation of \$100 to Woodturning section of craft section.
- Bin and rubbish facilities, request to council to increase the size of bin due to increase usage by hirer's of our facility. Awaiting council response.
- Purchase of the Vicmarc 300 lathe from Laurie Green's estate along with ancillary gear was finalised and the items transferred to club room.

### Matters from Committee

- January meeting
- It was resolved that until further notice timber donations will not be accepted unless approved by the Wood storage and preparation shed sub committee
- Meeting room financial performance and forecast a total income for 2025 calender year of \$9,322
- February Meeting
- Approved "We donate \$50 to Lions Club for chair use at WeWs."
- Approved "That the 12 lathes are equipped with the light system, total cost estimate \$1244
- Thursday night training proposals based on projects will be advertised and activities commenced early March. Cost of each project to be determined based on the duration, materials cost and consumables. Participants to pay as a one-off charge.
- Approved "That we purchase face shield (as current ones) and give to Introductory course participants as their personal shield" The committee recommended that we consider dust PPE in future considerations for students' equipment
- Approved "That an adjustable standing desk (cost approx.\$500) be purchased for the mounting of scroll saws" in lieu of several trollies
- The introductory Woodturning Course commences on 19th Feb, we have 20 on list already have 6 registered and paid will be having 8 in course.

### March meeting

- WAWA STEP training in Workshop on Sunday 6th April and 11th May approved
- Wood Storage Shed sub committee changes, Frank Dymond resigned, and Peter Gerring and John Oliver have joined. Terms of Reference "The subcommittee is tasked with making a recommendation to the full committee for the re-arrangement of the storage of wood in the "Wood Storage Shed" with a clear plan of the layout and any purchases/disposals."

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- Fabrication of cleaning storage station capable of holding dust filter by Geoff Stapylton. Cost \$626 approved
- Treasurer Rob Snowden has stated he will not be standing for next years treasurer position.
- That effective labels to be made for the workshop cupboards "That subcommittee be formed to address what is stored where in the workshop Cupboards and provide a solution to the storage of small hand tools collected by David Bradley. Members David Finch David Bradley and Ian Ludford."
- Approved "That Royal Show sponsorship. of \$100 for this year's to Craft Section, Woodturning"  
April Meeting
- Strategic Plan for 2025-29 has been reviewed and revised and issued for adoption (see General Business)
- There are 3 Meetings for Site Development Plan for Morris Buzacott Reserve in April, May and June to recommend users agreed short term (5 year) developments to council. We are attending all, mainly as observers.
- Dr Lane's Vicmac 250 lathe transferred to Avon

Motion "That the correspondence be accepted" Moved: Chris Ellis Seconded: Des Pascoe  
Passed by show of hands

### **FINANCIAL REPORT:**

Financial report presented by the Treasurer for the period to end of March 31<sup>st</sup> 2025; Cash balance is \$36,618 which includes monies held on behalf of SSIG.

**"Motion" That the Financial Report be accepted"** Moved: Robin Howarth, Seconded Denis Tapley  
Accepted on show of hands.

### **GENERAL BUSINESS:**

1. Strategic Plan 2025 to 29 to be adopted by Members John Oliver gave an outline of the plan which is a 5-year plan based on WAWA strategic plan KRA's. Plan contains essential elements and is visually presented and laid out. It capture submissions made from members. It requires adoption and will have accountabilities and timelines assigned. From the floor a suggestion to improve the wording of Health and Safety section to include individual personal safety responsibilities. (to be modified). **Motion "That plan be adopted"** Moved Robert Cockburn, Seconded James Murray. Passed
2. Succession planning, need for replacement Treasurer and Convener latter this year. The Treasurers position need only some one that is familiar with spreadsheets, not necessary an accounting background but that would be an advantage. Advertise to members.
3. Open Studio Event, James Murray ran through the organisational aspects of the two days, and circulated form for members to fill in re helping out and what time. Committee to sort

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out sales table. Demonstrations will be short and interesting types. Note this event now clashes with Federal Election on 3<sup>rd</sup> May.

4. Members were updated with Mayama Gems situation. Business has ceased to operate. As further information becomes available members to be advised.
5. The potential permanent hire of the Meeting Room raised some concerns re ongoing activities for our group. To be noted in discussions with council.
6. Surplus tools from hand tool rationalisation are freely available after meeting for members to take.

There being no further business the meeting closed at 9:39 am.

Following the meeting Roy Lundy gave a talk on wood.