



COMMITTEE OF MANAGEMENT Meeting Minutes THE WOODTURNERS ASSOCIATION OF WESTERN AUSTRALIA (INC.)

Date: 8th June 2022, meeting commenced at 12:03pm

Location Wandi Headquarters Club rooms, Wandi Progress Association Complex De Haer Road

Roll Call: Bruce Jackson (President), David Milton, Kerri Nicholls, David Finch, Glenys Hough (by Zoom), Andy Hill

Apologies: Barbara Jennings, Jim Cameron, Ian Ludford, Alex McLachlan

Observers: Nil

Safety matters

- Nil

Previous meeting Minutes

Meeting Minutes for 11th May 2022 as a true and correct record of meeting.
Moved Andy Hill, Seconded David Finch. Accepted unanimously.

Correspondence In: (for noting, unless listed elsewhere)

- 11/5 email from Jim Cameron of a cc email concerning turning of 1670mm posts. No further correspondence received.
- 11/5 email from Editor with final version of Newsletter 222, Published on web and Mailjet notification
- 12/5 email from Treasurer with annual returns required to be sent to groups. Forwarded to groups with request to complete information by required dates.
- 12/5 email query from one group treasurer re completion of accounts due to absence interstate. Matter resolved.
- 12/5 email from Swan secretary noting absence for several weeks while travelling and that photographs in Newsletter etc have full names not just first name. Noted and advised groups.
- 15/5 email from Treasurer with invoice for Wandi Progress Association (Electric Roller door half costs), forwarded to WPA and received acknowledgement of receipt.
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- 13/5 email from Glenys Hough with details on lotteries west funding. See Appendix and Other finance.
- 16/5 email from Gosnells re trailers and stage. Provided response.
- 18/5 email request from a member requesting copy of Mandurah program for WeWs. Provided.
- 18/5 email from FWWA secretary with some outline of their Out of Woods exhibition, October 8th and 9th at Cannington Showgrounds. Circulated to CoM.
- 19/5 email from Dane Laughlin of Timbecon offering 11 by \$100 gift vouchers one each for each WEWs during the year in exchange for half page advert for all year in Newsletter. Responded that we would be most grateful and arranged delivery of 7 vouchers for the remainder of the year. The vouchers to go direct to groups (Secretary received 6 vouchers with the seventh being delivered direct to Gosnells group. On has been handed over to Mandurah for their WeWs held on 28th May).
- 23/5 email request from Wandi for Executive specific email addresses. Provided.
- 24/5 email from Avon concerning burnt out lathe motor (cost \$450), Responded that this is a cost WAWA would cover. Awaiting invoice.
- 25/5 email apologies from Member for Mandurah WeWs. Acknowledged.
- 25/5 email from swan Convener requesting flyers. Provided.



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- 2/6 email from Avon Convener requesting confirmation of the Conveners Forum at Busselton date as 30th July. Confirmed
- 28/5 email from Kevin Cheetham concerning Pat Carol live streaming. See appendix and Other financial.
- 30/5 email from member of public concerning timber at Nannup, passed on the President.
- 3/6 email from member of the public about turning Veranda post. Referred to commercial provider.
- 4/6 cc email from treasurer to all Com with may financials etc
- 5/6 email from member of public concerning Goldie copy lathe for axe handles. See Appendix and General business.

Correspondence Out (for noting, unless listed elsewhere)

- 14/5 email to CoM members concerning Royal show (RHAS) offering a paid position in Robinson Pavilion for 8 days. Responses received See Recruitment and Publicity for resolution.
- 19/5 email to Newsletter editor requesting assistance with new flyer. Provided details and have a response. Ongoing discussions.
- 23/5 email to Noel Moyes re preparation for hand over of AV to WAWA. Response that all is in hand and notes have been prepared and forwarded.

Moved David Finch, Seconded Kerri Nichols . Accepted unanimously .

Treasurer:

Accounts

- May Financial Reports: Transaction, Income and statements circulated by email.

Moved Kerri Nichols, Seconded Glenys Hough . Accepted unanimously

Registrar:

- No Report

Competitions:

- A reminder has been sent to all groups concerning providing competition items for 2023..

Procedural Matters for noting

- Group Public Displays for noting
 - Mandurah will be doing pen making demonstration on an ad-hoc basis and will advise before they do the activity.
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Training Sub Committee

Two STEP courses in box making have been carried out with a small loss of \$100 year to date. An airbrush course is being organised, two basic, two day courses in August. Dates to be advised.

Strategic Plan

Actions based on key event to be implemented.

Recruitment and Publicity Sub Committee

The RHAS offer of a paid commercial space at a cost of \$3,300 (inc GST) for a 12m by 3m area to house the open competition was discussed at length with considerations of value for outlay, would we get return on this expenditure by selling items, would we recruit more members, will we be able to man facility, how are we going to market WAWA, does it fit strategic plan, is this the best way to handle the open competition (is timing right for awards at AGM), there are issues with most popular voting if held at other venues ie WeWs.

Resolution:

1. That we decline the offer of the RHAS for commercial space.



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2. Moved David Milton, Seconded Glenys Hough "That the open competition be held in August to allow awards at AGM in September and that WAWA activity at the Perth Royal Show be restricted to normal demonstration in the Heritage Hall." Passed by Majority.
3. Secretary to seek alternative space to hold competition item display to ensure popular vote is able to be undertaken.

Communications and Publications sub Committee

- Newsletter. No Update
- Website: No report;
- IT strategy No report
- Registrar raised issue with getting updates into webpage data base of emails due to privileges issues. To follow up with Ian Ludford.

Facilities and Equipment

- Andy Hill raised the matter of the stage and trailer and possible disposal and rationalisation of trailers. Ongoing consideration is needed but view is that a big single trailer is not the solution..

Other Finance

- Lottery West funding is accepting community applications for funding up to \$15,000 per application. Approvals take about 4 months form time of application. Glenys Hough agreed to manage process on behalf of WAWA. July submission required from groups for August approvals/consolidation by WAWA for funding applications to be made with intention of funds being available early 2023..
- Gosnells WeWs request for WAWA to fund forecast shortfall cost of Pat Carol live streaming demonstration which is estimated by them to be \$210. The details were circulated to CoM prior to meeting and the Com discussed the matter in detail. The resolution was
 - That the budget provided by Gosnells revealed that
 - the Pat Carol cost depending on numbers attending will be in the order of \$1,500 for the 2 hour streaming event which was considered to be very expensive
 - the budget did not take into account that the door takings are WAWA's used to pay for, expenses such as tea and coffee costs, judges, competition prizes and demonstrators costs,
 - failed to deduct expenses for lunch costs
 - all of which when considered indicated that the true shortfall was of the order of \$800 to be borne substantially by WAWA.
 - That CoM is supportive of the embracing of new techniques of demonstrating
 - That CoM would not compromise general principles of WeWs financial arrangements as laid out in the Association's Handbook and applied to all groups
 - That CoM would provide a up to a maximum of \$210 shortfall for Gosnell's WeWs

The Secretary to advise Gosnell Group of this position.

- The treasurer advised that e refund for the hire of the Mandurah Hall hire was returned to WAWA general account (\$500) instead of Mandurah group account and that this must be returned to Mandurah group. Moved by David Finch Seconded by Andy Hill "The refund payment to be transferred to Mandurah Group". Passed unanimously
- From the Avon group we received the receipts for the costs associated with Avon's Jet Lathe Fusion Claim which come to \$520.07. This is an acceptable claim against our self-insurance. CoM approved by email voting the payment of this amount.

DBC Act & Regulation Negotiations

No action.



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Other Business (Business raised by COM members or groups)

- Axe handle copy lathe offer by member of public to be declined.
- Fractal burning policy in response to information provided by AAW to their members is to be considered for inclusion WAWA Handbook (revision due in for putting to Conveners meeting on July 30th) Andy Hill to approach AAW on use of information and Dust policy also.
- Bruce Jackson raised as a discussion item for future consideration of how we organise demonstrators for WeWs due to difficulties in getting demonstrators. Should we have only two demonstrators with longer sessions rather than three or four. Should we have a panel of demonstrators similar to judges panel, or do we need to have groups nominate two demonstrators for panel, Promotion of WAWA is also lacking and we need groups to become more active in this area.
- Consideration of raising annual fees this year to be undertaken, possible raising to \$80 or \$100. Kerri to prepare some budget figures and provide to CoM members. David Finch suggested that we could look at the fee structure and simplify this. Proposal to be considered at next CoM meeting.
- Glenys reported that AV handover was very well done and Noel provided detailed notes and help. Collie group have members earmarked to help out.

Meeting Closed 1:53 pm

**Date of next meeting: Wednesday 8th July 2022 12:00 pm in Carvers Room Wandl.
Zoom facilities available.**