

THE WOODTURNERS ASSOCIATION OF WESTERN AUSTRALIA (INC.)
COMMITTEE OF MANAGEMENT

MEETING MINUTES

Date: 13 May 2020, at 1:00 pm

Location By Zoom. HOST is WAWASEALER@gmail.com.au initial 40 mins then Busseltonwawa for next 50 minutes

Meeting opened at 1pm

Roll Call: John Atkinson (first 40mins) Jon Braine, Alex McLachlan, Peter Cunnington, Jim Cameron (President), Andy Hill, Bruce Jackson, Barbara Jennings, David Milton (Secretary), Kerri Nicholls (Treasurer)

Apologies: Andrea McCandlish (Submissions by email)

Confirmation of previous minutes: Minutes 29 April COM. Moved Jon Braine, Seconded Peter Cunnington. Passed on show of hands

Secretary:

Correspondence In: (for noting, unless listed elsewhere)

- 29th April email copy of a response from Department of Conservation and Biodiversity re new Act and Regulation query by President in December 2019.
- 29th Apr email Barbara Jennings confirming that associates can vote, supported by emails from Andy Hill, Kerri Nicholls, Jim Cameron, Jon Braine, Andrea
- 29th Apr copy of email sent by Melville to Georgiou thanking them for timber provide during High Road roadworks clearing
- 29th April query from Bunbury group re Insurance situation given they may be starting some activities. Responded to Bunbury and all other groups that insurance policies have not been changed and that full cover is in force for all members.
- 29th April email from Peter Cunnington suggesting we buy time from ZOOM so meeting can go longer. Barbara suggested relogging in and starting another meeting. Jim indicated no need for extending today's meeting.
- 29th Apr email copy of one sent to all COM by President re matters not discussed at meeting, next meeting venue, Items for Bulletin and Newsletter.
- 29th Apr email from Andrea and Barbara confirming they could not attend a Wandi face to face meeting due to boundary restrictions.
- 29th and 30th Apr email from Bunbury and Gosnells confirming the clarification of insurance.
- 30th April email with new you tube from Denis Tapley via Melville Secretary to be placed in next Bulletin. Forwarded to President
- 30th April email from Bruce Jackson requesting if another Zoom meeting held that he is informed earlier so he can get setup if possible due to his slow internet link.
- 30th April email copy of advice to President from Andrea re road clearing in Avon district and the possibility of getting some timber. Followed up by Jim, Andrea and Max Heath and timber will be made available when collected by Avon group. WAWA to be advised when its collected.
- 10th May email copy of letter sent to President from Melville Convener offering to assist at short notice in weekend workshops if there is difficulty in organising a restart. President responded with thanks.
- 11th May copy of April Financial, Transaction and Balance sheet circulated to all COM from Treasurer.
- 11th May email from Andrea with a complaint from a member of the public re getting phone call asking about WAWA. Source of calls is an advertisement in a electronic local directory (South Western Region) with WAWA name and his address and phone number. Website controller contacted and requested to remove entirely the advertisement.

Correspondence Out (for noting, unless listed elsewhere)

- 30th April email of draft of meeting minutes sent to all of COM. Clarification received from Andrea re no need to go to AGM to set payment levels for demonstrators or judges and that we could clarify at next meeting. Suggested we also hold a Special General Meeting immediately after the AGM to explain operational decisions during Covid 19 situation.
- 10th may draft agenda sent to all COM, asking for items to be added. Items added from Peter Cunnington and Barbara Jennings.

Treasurer:

General

- April transactions, balance sheet and statements tabled. Moved acceptance of reports Kerri Nichols, Seconded Andy Hill. Passed by show of hands

Other Finance

- 2020/2021 Budget considerations. A spreadsheet from Registrar showing effect of various membership levels of renewal for next financial year on income or a 50% reduction of fees. Normal year revenue is approximately \$35k but may fall to \$25k. Fee reduction causes a fall the \$15k. Next step is to critically look at our forecast expenditure. Consider this at next meeting. (Action: All)

Registrar:

Membership

- Nil.

Award Conferrals

- Nil

Reports

- Biodiversity Conservation Act 2016 discussion based on papers that were circulated. A draft letter in response by President to the Department officer handling the matter with minor change to last paragraph not identifying individuals was approved by majority vote. (Action: President)

General Business

Strategic Plan

Governance Nil

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Publications

Newsletter

The next newsletter is well advanced but still needs articles from groups and individuals. Two book reviews will be included. Results of the first popular vote on photographs of goblets with captive rings to be published along with photos of winners and place getters. (Action: All/Editor)

- **Bulletin** – A fourth issue will be published on Friday this week. It will include a note on biodiversity matter requesting no one should apply for licences while negotiations are taking place. Also, a reminder for second photo entry Lidded box less than 100mm required by Saturday night. (Action: President/Secretary)
- **Website** – John Atkinson indicated that a version is now available that COM members need to look at and provide feedback. John will send out link to the site to COM. (Action: John Atkinson)
- **Review/evaluation** of publications (held over to next meeting)

Competitions

- **Evaluation/Results** of Round 1 competition voting was delayed due to email issues. Final votes in and result to be announced by email. No names just item id and photo will be published. (Action: Competition Coordinator)
- **Round 2 Competition**, Entries due by Saturday night. Only a few in at this stage.

- **Stage 2 of Round 1** The practicality of collecting all the items photographed for round 1 and submitting to judges for normal judging was questioned. The competition Coordinator and Secretary are to review this and consider the implications on current annual awards and points accumulation including rebate to clubs based on the number of entries and report back next meeting. Possibility of rolling over full calendar of competition items for next year to be considered. (Action: Secretary/Competition Coordinator)

Facilities and Equipment (held over to next meeting)

- Trailer options
- Door modification
- Speaker system

Education and Training

- You Tube opportunities/program. Two new You tubes from George Kiegiler of Melville are completed and available for distribution. One from Syd Harvey on Crazy Segmented Bowl turning, David Milton on Chess pieces, Charlie Broadbent/Barbara Jennings on cup and saucer are all due to be completed in the next two weeks. Secretary to investigate setting up a You Tube account that selected members have access to for up loading videos. (Action: Secretary)
- Short 5 min You tube from Denis Hadden ready to go. Barbara Jennings to forward details so it can be put in next Bulletin.
- Review of education and training plan - training priorities for discussion (held over to next meeting)

Community outreach

Should WAWA go ahead with the Quilting and Craft Fair proposed 5-9th August or wait until next year. Decided that the date to make a final decision is the 15th June. Organisers of the fair to be advised. (Action: Peter Cunnington)

Other Business

- Melville Offer – re. Assistance for Resumption of Workshops. A letter to be sent to Melville thanking them for their offer and that we will advise them when a decision is made about WEW and if they are needed. (Action: President/Secretary)
- Royal Show Society will not be meeting until mid-June at which time they will decide on whether Show will proceed or not. COM will have to decide whether we want to expose older members to this situation if it arises. (Action: Lex McLachlan)
- Resumption of group activities. Recommended procedures for groups to reopen based on advice from Covid19 help line. To be forwarded to all clubs (Action: Barbara Jennings/secretary)
- AGM/election of group & COM officers. WAWA AGM time table guidance as per our rules. Can delay until December (6mth maximum after end of financial year) without permission being obtained from the Department which must be asked for by month 4 after EOFY. Groups can hold AGM by postal/email ballot if they cannot meet. Ballots only needed if more than required number of nominees. Groups to be reminded of the options and canvased on WAWA AGM by notification in Bulletin. (Action: President/Editor)
- Sorting out of WAWA papers/office/shed (Held over to next Meeting)

Meeting closed 2:30 pm

Date of next meeting: Wednesday 27th at 12 Noon at Wandl Meeting Room. Bring your own lunch and cup. Maximum duration 2 hours.