

THE WOODTURNERS ASSOCIATION OF WESTERN AUSTRALIA (INC.)  
**COMMITTEE OF MANAGEMENT**

**MINUTES**

**Date: 29<sup>th</sup> April 2020, at 1:00 pm**

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**Location** By Zoom. HOST was WAWASEALER@gmail.com.au  
Meeting commenced 1:00pm

**Roll Call:** John Atkinson Jon Braine, Alex McLachlan, Peter Cunnington Jim Cameron  
(President), Andy Hill, Bruce Jackson (by phone link), Barbara Jennings, David Milton  
(Secretary), Kerri Nicholls (Treasurer)

**Apologies:** Andrea McCandlish

**Confirmation of previous minutes:**

Minutes April 15<sup>th</sup> COM as circulated, approved by show of hands

**Secretary:**

**Correspondence In:** (for noting, unless listed elsewhere)

- 15<sup>th</sup> Apr email from Jon Braine with photographs of proposed trailers attached, circulated all COM
- 15<sup>th</sup> Apr email Andy Hill with list of First Aid equipment recommended by Dave Saunders copied all COM
- 15<sup>th</sup> Apr email Andy Hill suggesting "there needs to be a place on the new website for members to post videos (eg. Dennis Tapley's demo), or a link to a closed utube page" copied all COM
- 15<sup>th</sup> Apr email response from Centre West Insurers re advice on cancelling insurance while not using Group Club rooms or any activities.
- 16<sup>th</sup> April email from Microsoft re licence renewal "On 22 April 2020, Office 365 will become Microsoft 365. Your subscription will include everything you enjoy today, such as premium Microsoft Word, Excel, PowerPoint and Outlook apps, and 1 TB of OneDrive cloud storage. Plus, you can still share your subscription with up to five other people."
- 16<sup>th</sup> Apr email copy of correspondence from President to Editor requesting email of Bulletin and links to two YouTube presentations by Denis Tapley to all members
- 16<sup>th</sup> Apr email copy of correspondence from President to Registrar approving conferring of Honorary membership to Pam McQueen provide she would like it.
- 17<sup>th</sup> Apr email from Bunbury Secretary re possible grants and funding sources available to community groups. Forwarded to COM Executive.
- 20<sup>th</sup> April various emails with president re Bulletin 2 content. Finalised on 21<sup>st</sup> April and sent to Editor for mail out including You tube from Syd Harvey demonstration
- 21<sup>st</sup> email copy of Woodturning Magazine 208 plus article from Jock McFarlane
- 22<sup>nd</sup> April email request for digital payment of In voice for Shirts to Bruce Jackson, executed.
- 25<sup>th</sup> Apr email with files for equipment list of for sale items from Chris Palinski (Deceased) estate for inclusion in Bulletin.
- 26<sup>th</sup> Apr Microsoft Office 365 "Your subscription was successfully charged on Sunday, April 26, 2020. Your recurring billing is scheduled for Monday, April 26, 2021. Recurring billing will happen every year at AU\$129.00 including taxes." NOTE this is charged to Peter Cunnington credit card. COM to consider how we make these types of payments in future i.e. do we need to have a WAWA credit card facility for this purpose?

**Correspondence Out** (for noting, unless listed elsewhere)

- 19<sup>th</sup> Apr email to all group Executives requesting a list of activities being carried out while Isolation to Covid 19 is in place. Responses from groups received, no activity except inspections and some maintenance.
- 26<sup>th</sup> April Draft COM meeting Minutes for 15<sup>th</sup> April

Correspondence accepted; Moved Jim Cameron, Seconded Jon Braine. Carried by show of hands.

**Treasurer:**

**Other Finance**

- 2020/2021 Budget considerations: prize money and demonstrator payment held over until more details available and will need to go to AGM as a motion.
- Reimbursement of annual Microsoft Office 365 subscription of AU\$129.00 including taxes to Peter Cunningham credit card approved.
- COM to consider how we make these types of payments in future i.e. do we need to have a WAWA credit card facility for this purpose? Secretary and Treasurer to follow up on how to. Possible to investigate pre paid credit card with current bank, topped up with double signatures

**Registrar:**

**Membership**

- No new applications or issues.

**Award Conferrals**

- Award of Honorary membership to Pam McQueen is confirmed. Need to confirm contact details and decide when and how this will be conferred and members notified. Action Registrar and President.

**Reports**

- Nil

**General Business**

**Strategic Plan**

Governance Nil

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**Publications**

- **Newsletter**/suggestions for contents Editor need articles.
- **Bulletin** – status/contents for third issue (report from editors) Intention to have sale page from Segmenters on Behalf of Chris Palinski (Deceased) estate. May need to look at frequency just as required. Issues from this meeting where relevant to be included.
- **Website** – progress report/development timeline.
  - Delay of one week in meeting with host server operator. Galleries are being reviewed, the question is how they are to be managed, how can we get information on item maker to include, need for member information for passwords. Registrar has information on Access Database, will liaise with John Atkinson on this. Access levels was clarified on how this will work through the site administrator with appropriate levels of access applied by web master.
  - Omission of Library details and how to access items was recognised. There needs to be inclusion of this in web Agreed by show of hands. John to discuss with librarian and formulate how to integrate with web page.
  - Good progress is being made and the details will be brought to COM for approval. There will be expenses in the Website, issue of possibility of sponsorship raised, to be reviewed next meeting.
- **Review/evaluation** of publications at moment are OK.

### **Competitions**

- **Evaluation** of Round 1 competition 31 entries, about 25 votes. Good feedback. Query re items not meeting specification. The previous precedence is that all items are accepted at entry (we are encouraging turning) and that the judges will then mark accordingly based on criteria. Items that do not comply are marked down. President to respond direct to questioner re entry registration and most popular voting method.
- Voting eligibility raised, open to all members as per normal meeting and voting process is a 1 2 3 ranking. Query re associates voting was clarified, all types of members of WAWA are eligible to vote.

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### **Facilities and Equipment**

- Trailer options, Jon Braine has obtained ATM which is 2000kg with a trailer tare weight of between 700 and 800 kg. Further discussion held over until next meeting
- Door modification (held over)
- Speaker system (held over)

### **Education and Training**

- You Tube opportunities/program, there are two new you tube presentations ready to go, one by Denis Tapley and a second by Rob Snowden. Denis Tapley has arranged a third one by another Melville member.
  - Some rough notes on how to do a you tube have been provided and will be pulled together by Secretary to assist others in making you tube presentations.
- Review of education and training plan (held over)

### **Community outreach (held over)**

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### **Other Business**

- Royal Show (update) (held over)
- AGM/election of group & COM officers (held over)
- Sorting out of WAWA papers/office/shed (held over)
- Advice to Groups that Insurance cover is in place so if limited activities recommence at club rooms, we have cover. To be sent out.

**Meeting closed** 1:40pm

**Date of next meeting:** Wednesday 13<sup>th</sup> May 1 pm Wandi Club room.